

- 14. Reliability :
- 15. Efficiency on parade :
- 16. Overall assessment :
- 17. Punishment: :
 (1) Major
 (2) Minor
- 18. Contribution towards developing Police :
 Community relations
- 19. Grading: (Outstanding / Very good / Good / :
 Average / Below Average)

POLICE DEPARTMENT, PUDUCHERRY
CONFIDENTIAL REPORT ON NON-GAZETTED POLICE PERSONNEL

Office of the Superintendent of Police ()
 Period of Report _____ to _____

PART - I

- 1. Name ..
- 2. Date of Birth ..
- 3. Height ..
- 4. Weight ..
- 5. Chest ..
- 6. Waist ..
- 7. Health: Excellent / Very Good / Good/ ..
 Satisfactory / Unsatisfactory
(Enclose Medical Certificate issued by competent authority as proof)
- 8. Present post and date of appointment thereto ..
- 9. Period of Report ..

(Officer should not be granted outstanding unless exceptional qualities and performance have been noticed, grounds for giving such a grading should be clearly brought out)

Signature of the
 Reporting Authority
 Name
 Designation
 Date

PART - IV

Remarks of the Reviewing Officer

The Reviewing Officer should carefully consider and state whether he accepts the assessment recorded by the Reporting Officer in all respects. If he differs from the Reporting Officer in any respect, the fact should be clearly stated.

Signature of the Reviewing Officer

Name-----
 (In block letters)
 Designation -----
 Date-----

PART - II

Self-assessment: - (To be filled in by the Officer reported upon)

1. Please specify 8 to 10 targets/goals/objectives that were set for you and tasks assigned to you in order of priority.

2. Were you able to achieve the abovementioned.. goals/tasks assigned to you Yes
3. In case of shortfalls, reasons thereof .. No
4. Any special improvements / achievement by .. you in your area of duty

PART - III

(To be filed in by the Reporting Authority)

1. How far do you agree with the report of the officer reported upon in Part –II :
2. Honesty :
3. Moral Character :
4. Dealing with the public and accessibility to the public :
5. Impartiality / objectivity :
6. Attitude towards weaker section of society :
7. Devotion to duty :
8. General power of control and organizing ability :
9. Personality and Initiative :
10. Power of command :
11. Attitude to modernization techniques of investigation and in modern police methods generally. :
12. Preventive and detective ability :
13. Work experience of criminal law and procedure :