



ISO 9001 : 2015 CERTIFIED



03/02/2023

To,
The Officer on Special Duty,
Police Department,
Puducherry-1

Dear Sir,

Sub: Maintenance of Web Office Computer – Regarding.
Ref: Annual Maintenance Contract.

Following the maintenance call received from **Web Office**, Police Department, Puducherry their system **Dell optiplex 3020MT** was inspected on **01.12.2022**.

It was observed that the system is very slow due to **latest Windows-11-OS added with the other applications & browser requirements** including **default usage damages** @ fault in the existing RAM & Hard Disk. Attempts were made to repair it but in vain, the faults could not be serviced further due to **age factor and other ambient required**,

Accordingly, we have to be replaced them with minimum **8 GB RAM & Minimum 512 GB SSD Hard disk** as system requirement, which otherwise the system **could not be rectified and AMC cannot be continued**.

This is intimated to proceed further in repairing the system, if otherwise not objected and to claim the additional charges concerned within the scope of AMC.

Copy to:

1. The Inspector of Police, Chief Stores, Puducherry
2. Web Officer, Puducherry

For Finecons Private Limited




Authorized Signatory

Finecons Private Limited

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