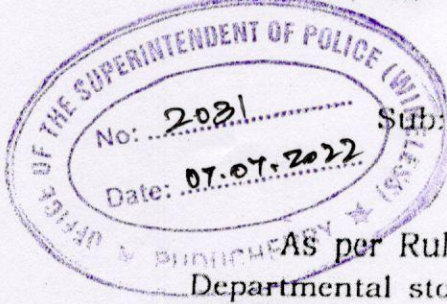


OFFICE OF THE SUPERINTENDENT OF POLICE (HQ)  
PUDUCHERRY

No.07/SP(HQ)/OW/2022-117

DT. 07.07.2022

C I R C U L A R



Sub: Annual Physical verifications of inventory (Government properties) in all Police Stations/Other Units in the UT of Puducherry.

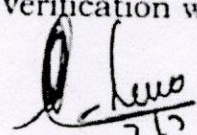
As per Rule 213 of the General Financial Rules 2017, all kinds of Departmental stores should be periodically verified, at least, once a year. The inventory of the Government properties should ordinarily be maintained at the site. Government properties and consumables items should be verified at least once in a year and the outcome of the verification recorded in the corresponding register. Discrepancies, if any should be promptly investigated and brought to the account as per Rule 213 (1) of GFR 2017.

Accordingly, Inspector of Police (Stores) is to conduct the Annual Physical Verification in respect of consumable, furniture, fixture, office equipment, tools, traffic, machinery and government properties etc., in every Police Unit of Police Department and report be submitted to undersigned.

As per Rule 213 (3) of GFR 2017, if any discrepancies, including shortages, damages and unserviceable goods, noticed during physical verification the same shall also be immediately brought to the notice of the undersigned to forward to competent authority for taking appropriate action.

The physical verification report of Inspector (Stores) submitted to the undersigned, will be sent to the Directorate of Accounts & Treasuries, Puducherry upon the orders of DGP, Puducherry. Hence, all unit in charges shall keep the material ready in order for the physical verification which will be conducted from third week of July 2022.

*weeb*  
Inspo./WL and CER

  
(N.RAVIKUMAR)  
SUPERINTENDENT OF POLICE (HQ)  
PUDUCHERRY.

To, *Dr. S. BASCARANE*  
DDC-SP (Wireless/VAC)-cum-WIM  
Puducherry

All SPs, in Pdy, Kkl, Yanam, Mahe regions - for necessary communication to the unit heads under them

Copy submitted to:

1. The Secretary to DGP/ADGP, Puducherry.
2. The Readers to IGP/SSP (HQ)/L&O/C&I/Traffic/KKL.