

**OFFICE OF THE SENIOR SUPERINTENDENT OF POLICE  
HEADQUARTERS – PUDUCHERRY**

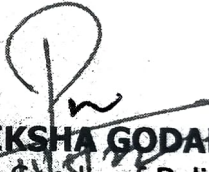
No. 45/OW/SSP(HQ)/2022

Dated: 11.05.2022

**CIRCULAR**

With reference to the Circular No. 2458/Police/Accounts/B5/Circular/2021, dated 13.01.2022 issued by the Police Headquarters, Puducherry it is reiterated that the Superintendents of Police, UT of Puducherry shall ensure that all the purchases are made only after obtaining prior approval of the Competent Authority, except for the exceptional items like sudden repair work of vehicles / computers, telephone related expenditure, consumable petty stationary items and other contingencies approved by DGP. It is also informed that henceforth no sort of ex-post facto sanction shall be entertained, except for the emergency situations.

2. All the Superintendents of Police shall strictly follow the above instruction and if any deviation is noticed, the same will be viewed seriously.

  
**(PRATIKSHA GODARA, IPS)**  
Senior Supdt. of Police (HQ)  
Puducherry

**To**

All Superintendents of Police / UT of Puducherry.

**Copy to:**

1. The Officer on Special Duty, Police Headquarters, Puducherry.
2. The Secretary to DGP/ADGP & Reader to IGP/SSP (C&I)/(L&O) & Karaikal.

GOVERNMENT OF PUDUCHERRY  
O/o. THE DIRECTOR GENERAL OF POLICE,  
POLICE DEPARTMENT, PUDUCHERRY

No. 2458/Police/Accounts/B5/Circular/2021

Dated: 13.01.2022

**CIRCULAR**


Sub: Police - Accounts - Procurement of items for office use - Prior Permission - Reg.

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It is brought to the notice of the undersigned that most of the bills are submitted to this office only after procuring various items for ex-post facto expenditure sanction and without obtaining prior permission of the superior officer of the concerned Unit/ Office.

2. Therefore, it is instructed that all the purchases shall be made only after obtaining prior approval of the competent authority.
3. However, the following items may be exempted as if it is an urgent nature.
  - (i) Sudden repairs of the Vehicles / Computers.
  - (ii) Telephone related Expenditure.
  - (iii) Consumable petty Stationery items, such as Pen, Papers etc.
  - (iv) Any other contingencies approved by DGP.
4. Therefore, all the Sections/Units shall strictly follow the procedure of obtaining prior permission and to avoid unnecessary complication raised by the Competent Authority for issue Ex-post Facto Expenditure Sanction.
5. This should be strictly adhered to and any failure will be viewed seriously.

//By Order//

  
(S. KUBERASIVAKUMARAN)  
OFFICER ON SPECIAL DUTY  
POLICE DEPARTMENT  
PUDUCHERRY

To

1. All SP's Puducherry, KKL, Mahe & Yanam.

Copy to:

1. The Secretary to DGP/ADGP, Puducherry.
2. The Reader to DIGP/SSP (L&O)/(C&I)/HQ, Puducherry & SSP(KKL).