

No. 5406/Estt.I(B)/A7/Pol/2026
GOVERNMENT OF PUDUCHERRY
POLICE DEPARTMENT

Puducherry, dated 15-04-2026

CIRCULAR

Sub: Recommendation for the award of "Utkrisht Seva Padak and Ati Utkrisht Seva Padak" for the Year 2026 - Reg.

Ref: 1. Notification No. 11024/02/2018-PMA dt. 23.07.2018 of PMA Cell of MHA, New Delhi.

2. No. 11024/60/2022-PMA dt. 30.09.2022 of PMA Cell of MHA, New Delhi.

3. Order No. E.37973/Home/P1/2025 dt. 28.05.2025 of Home Department, Puducherry.

In pursuance of the letter/order cited under reference 2 and 3 above, applications are invited in sealed cover from the recommending authorities for the award of "**Utkrisht Seva Padak and Ati Utkrisht Seva Padak**" for the Year 2026 in the prescribed proforma accompanied with the following documents: - (Annexures may be downloaded from official website of Police Department).


- (i) Citations not exceeding 200 words along with proforma. **(Annexure-I - 3 set)**
- (ii) **The Citations should be speaking, enumerating the good work done including detection of criminal cases and recovery of case properties.**
- (iii) Integrity/Character & Antecedent certificate in respect of the recommended on the prescribed proforma **(Annexure —II).**
- (iv) A certificate after verifying from the service records of the officer recommended to the effect that the officer has not been awarded the Medal in the past **(Annexure-III).**
- (v) **Length of Service:** The length of service will be completion of 15 / 25 years of service as on 1st January- 2025 "Utkrisht Seva Padak" and "Ati Utkrisht Seva Padak" respectively. In respect of the officials who do not have clean image should not be recommended.
- (vi) The Medal shall be awarded to those who have either performed their duties with conspicuous devotion, skill and courage as member of police force within the territory continuously for 15 / 25 years.
- (vii) TWO passport size photographs in respect of recommendee.
- (viii) The ACR grading for the last 05 years i.e. from 2018-19 to 2024-25.

2/-

2. It is requested, that keeping in view of the eligibility criteria as per the reference cited above, recommend cases (**minimum one**) of Police Officers/Personnel working under them along with Annexure I, II and III. All the columns in the format should be duly filled and **to restrict not more than two cases** for recommendation. Further a soft copy of the recommendations / applications should be forwarded.

3. The last date to receive the filled in (typed) **application with soft copy** at the Chief Office is till **20.06.2026** so as to process the medals within stipulated time.

//THIS ISSUES WITH THE APPROVAL OF DGP//


(R.ELUMALAI)
SPECIAL OFFICER (POLICE)

Encl: As stated.

To,

1. All Superintendents of Police, Puducherry/Karaikal/Mahe/Yanam.
2. ADC to Lt. Governor Secretariat/Secretary Legislative Assembly Department/Private Secretary to Chief Minister, Puducherry.
3. Deputy Collector, Excise/Director Government Press, Puducherry.

Copy to:

1. The Secretary to the DGP, Puducherry,
2. The Readers to DIGPs
3. The Readers to SSP(HQ)/SSP(L&O)/SSP(C&I)/SSP(KKL)/Dy. Comdt, IRBn.
4. Web officer (with instruction to upload all Annexure and other details in official website)

**RECOMMENDATION FOR THE AWARDS OF
UTKRISHT SEVA PADAK/ATI OF UTKRISHT SEVA PADAK**

1.	Name (In English capital letters) (In Hindi)	Surname	Middle Name	First Name
2.	Father's Name	Surname	Middle Name	First Name
3.	Date of Birth	Day	Month	Year
4.	Age as on	Year	Month	
5.	Sex			
6.	Initial appointment	Year	Rank service	Cadre
7.	Regimental/ Force No.			
8.	Total Police Service			
9.	Present posting with complete postal address			
10.	Rewards	No	Total amount in Rs.	
	A) Cash Awards			
	B) Commendations			
	C) Appreciations			
	D) GSE			
	E) Others			
11.	Years of awards of			
12.	Punishment(s)	Details of punishment	Year(s)	
13.	Details of any enquiry Pending against the officer			
14.	Details of disciplinary proceedings pending /contemplated against the recommendee, if any			
15.	Details of court case pending against the recommendee, if any			
16.	APAR/ACR Grading for last Five years	Year	Grading	
17.	In case of NIC corresponding nos. of APARs Grading beyond 5years period of reckoning.			
18.	Brief description of work justifying award of medal (No posting details)- approximately 500 words			

Signature of Recommending Authority -----

Name -----

Designation-----

Date-----

INTEGRITY CERTIFICATE

Certified that the integrity of Shri ----- (In English) -----(In Hindi) S/o -----
Date of Birth (DOB) -----(Designation) -----
recommended for the award for **UTKRISHT SEVA PADAK/ATI UTKRISHT SEVA PADAK** is above suspicion and that he was not concerned in any proceeding that was censured in a court of Law. It is further certified that no judicial or department proceedings are being contemplated/pending against him. Similarly, no vigilance case is being contemplated/pending against him. It is also certified that recommendee has not been given any major penalty in the last Five Years.

It is also certified that the character & antecedents (of the proposed awardee) have been duly verified and nothing adverse reported against him.

Signature of Recommending Authority -----
Name -----
Designation-----
Date-----

Annexure-III

CERTIFICATE

It is certified that it has been checked and verified from the records of recommendee Shri/Shrimati / Ms -----designation----- and it is confirmed that he/she has completed 15/25 years of service. It is also certified that he/she has not been earlier awarded **UTKRISHT SEVA PADAK/ATI UTKRISHT SEVA PADAK** for which he/she is being recommended.

Signature of Recommending Authority -----
-
Name -----
-
Designation-----
Date-----