

Endt No. 16/Pol/SP(HQ)/Estt-II(A)/D8/2018 -5143/CR dt.03.09.2018

Copy of the following letter is forwarded for circulating among the eligible Police Officials. The officials concerned may send the filled in application in the Prescribed proforma to Estt-II(A) Section, Office of the Director General of Police, Puducherry on or before 15.09.2018 if they desires to apply for, so as to process the subject matter within the stipulated period.

Deputation Call: Nomination of 2 Nos. of HC/PCs for Induction in Bureau of Security, Ministry of External Affairs, New Delhi.

1. No.Q/BS-II/813/9/2018-883 dated,16.08.2018

A copy letter is published in the official website (Please See LATEST NEWS) <http://police.pondicherry.gov.in>.

This may be treated as **MOST URGENT**.


SUPERINTENDENT OF POLICE(HQ)
PUDUCHERRY.

To

1. The Senior Superintendent of Police (HQ), Puducherry.
2. The Senior Superintendent of Police (Law and Order), Puducherry
3. The Senior Superintendent of Police(C&I), Puducherry.
4. The Senior Superintendent of Police, Karaikal.
5. The Commandant, PAP, Puducherry.
6. All Superintendents of Police Puducherry/ Karaikal/ Mahe/ Yanam.
7. The Web officer, Police Department, Puducherry.

SECRET

OFFICE OF THE DGP
PUDUCHERRY
No. 2159/CR
Date 29 AUG 2018



विदेश-मंत्रालय, नई दिल्ली
MINISTRY OF EXTERNAL AFFAIRS
NEW DELHI

OFFICE OF THE DGP
PUDUCHERRY
No. 4663/CR
Date 22/08/2018

OFFICE OF THE INSPECTOR GENERAL OF POLICE
PUDUCHERRY
No. 2074/CR
Date 29 AUG 2018

Date: August 16, 2018

SP (H) No. Q/BS II/813/9/2018-883
No. 5143/CR Subject: ...
Received on 30/8/18
Despatched on

Seeking Nominations of Personnel (Head Constables/Constables) for Induction in Bureau of Security (BoS), Ministry of External Affairs (MEA), Government of India for the Vacancies arising in 2019-20.

Nominations of personnel in the ranks of Head Constables / Constables are invited for the posts of India-Based Security Assistants (IBSAs) as per the terms and conditions given below:

DGP
D/G(A)

(i) The selected personnel shall be inducted into BoS on a maximum of three years deputation within which the inductees shall have a minimum of two years posting tenure in an Indian Diplomatic Mission / Post abroad to handle security duties & responsibilities.

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(ii) Since BoS has limited number of posts at MEA HQrs in New Delhi, the police organizations whose personnel would figure in the panel of finally selected personnel would be required to make such personnel physically available on a loan-cum-attachment basis for a period that would be required to complete a series of pre-departure formalities such as:

SP/HS

- Undergoing two training modules, one at MEA Foreign Services Institute (FSI) to familiarize with the basic structure and processes of a Diplomatic Facility from security point of view and the other at a CISF facility to familiarize with basic maintenance and operation of security gadgets such as CCTV, X-ray Scanners, Under-Vehicle Scanners, anti-intrusion electronic detection and alarm systems, access control related technology and SOPs pertaining to security of premises.
- Preparation of Diplomatic or Official Passport.
- Issue of Note Verbale and applying for appropriate category of visa on Diplomatic/Official Passport.
- Giving options/preferences for available vacancies and participating in posting processes of Security Assistants Placement/Posting Board (SAPB).
- Mandatory Security Briefing.
- Station specific BoS Briefing.
- To give him time to complete other miscellaneous formalities / requirements.

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(iii) During the above mentioned period, which usually varies from 03 to 06 months (depending on factors such as granting of visa and availability of accommodation clearance at the place of posting etc), the selected personnel, as an option, can be attached to the respective Force HQrs or Resident Offices of the Sponsoring Organizations, if they have, at New Delhi. The requirement, in a nutshell, would be that the selected personnel shall have to report to BoS on day to day basis for completion of pre-departure formalities. Their salaries during this period will be drawn by the respective Organizations, which may be on the basis of BoS certification of attendance and completion of pre-departure formalities on monthly basis.

30/8/18

31/8/18

(iv) A panel of suitable and eligible personnel is requested to be provided by the Sponsoring Police Organizations as per the Appendix 'A' attached herewith. It should be ensured that the personnel who have already had a deputation tenure with BoS in the past also should not be sponsored again. Ministry shall interview them to select and prepare

SECRET

its own panel for final induction. Particulars of the nominated personnel is requested to be forwarded to this Ministry latest by **30th September, 2018** as per the pro-forma enclosed herewith as Appendix 'B'.

2. **Eligibility Conditions for HC/Constables are:**

Minimum:

- (i) Upper age limit as on 31.12.2018 – 45 years.
- (ii) Constables/Head Constables drawing a Basic Pay not exceeding Rs 56,800/- per month (corresponding to maximum of Level - 4 of 7th CPC Pay Matrix)
- (iii) Should be Matriculate or above.
- (iv) Medically Fit (SHAPE-I)
- (v) Should have no disciplinary/legal/ sexual harassment proceedings pending or contemplated against him.
- (vi) Should be cleared from vigilance angle.
- (vii) Should have a minimum experience of 5 years of service.

Desirable:

- (i) Proficiency in reading, writing and communicating in English.
- (ii) Training in UAC / Commando / STF.
- (iii) Basic knowledge in Computers.
- (iv) Good driving skills in LMV and possess valid Driving Licence.
- (v) High APAR.
- (vi) Impressive built, bearing and personality with appropriate BMI.

3. Ministry reserves the right not to select any of the personnel nominated by the Sponsoring Organization, if it finds that the nominated personnel do not meet the critical minimum requirements of overall personality, physical efficiency, communication skills and work experience needed to undertake security assignments in a foreign country. The posting to Indian Missions/Posts abroad would be decided as per the suitability of the individual ascertained during the interview, his overall rank in the Merit List and the preferences exercised by the individual. Any effort on the part of individuals to undermine or influence or challenge the decision of the Placement Board shall be a substantial ground for repatriating the individual concerned to his parent cadre / unit.

4. This issues with the approval of Joint Secretary(Pers).

R. S. C.
16/08/2018
(Ranjan Pratap Singh)
Director(BoS-I)

Telephone: 011-49015251

Fax: 011-49018102

E-mail: sobos2@mea.gov.in

All State Police Organisations (As per Attached List)

(रंजन प्रताप सिंह)
(Ranjan Pratap Singh)
सहायक (संस्था बोस-1)
Director (BOS-I)
विदेश मंत्रालय, नई दिल्ली
Ministry of External Affairs, New Delhi

Copy to:

MHA: Dr. R.K. Mitra, Advisor (Police-II)

Director(BoS-I)

PROFORMA

1. Name of the Candidate _____
2. Force No/UID No. _____
3. Mobile No/ E-mail _____
4. Father's Name _____
5. Date of Birth _____
6. Date of joining Present Organization/Police Force _____
7. Education Qualification _____
8. Basic Pay _____
9. Miscellaneous Skills / Knowledge:
 - i. English: Read _____ Write _____ Speak _____
 - ii. Driving (Yes/No) : _____
If Yes, D/L No. _____
D/L Validity _____
 - iii. Computer (MS Word/English Typing): _____
 - iii. Whether trained in UAC/Commando/ STF etc: Yes _____ No _____
 - iv. Experience of working in counter surveillance units: _____
10. Grading of APAR/ACRs.
 - i. 01.04.13 to 31.03.14 _____
 - ii. 01.04.14 to 31.03.15 _____
 - iii. 01.04.15 to 31.03.16 _____
 - iv. 01.04.16 to 31.03.17 _____
 - v. 01.04.17 to 31.03.18 _____
11. Rewards/Certificates _____
12. Details of Punishments/Reprimands _____

13. Details of previous Deputation, if any _____

14. Any other Special Skill _____

Signature of the Individual
Designation/ Rank:
Date:

15. Remarks of the Forwarding/Controlling Authority (not below the rank of Superintendent of Police or equivalent): _____

Signature of forwarding Authority
Designation
Office Seal