

**OFFICE OF THE COMMANDANT
INDIA RESERVE BATTALION
PUDUCHERRY POLICE DEPARTMENT**

No. 455/QM/IRBn/C&E/22-65

Puducherry Date: 15/01/22

To

The Web Officer
Police Department
Puducherry Police.

Sir,

Sub : India Reserve Battalion, Puducherry – Quotation call
letter - Police Web site – Reg.

A brief Quotation call letter for the supply of Clothing & Equipments for
India Reserve Battalion, Puducherry, is enclosed herewith.

Please arrange to publish the call letter in the Police Web Site, very early
before the due of the tender.


15/01/22
**ASST. COMMANDANT (QM)
INDIA RESERVE BATTALION
PUDUCHERRY.**

Encl: As above

No. 455/QM/IRBn/C &E/22
GOVERNMENT OF PUDUCHERRY
POLICE DEPARTMENT
INDIA RESERVE BATTALION

To

Puducherry, Dt: 08.11.2022

- As stated as below -

QUOTATION NOTICE

Sealed quotations in two bid systems viz. Part-I Technical bid and Part-II Financial bid on behalf of the President of India are invited for supply of **CLOTHING AND EQUIPMENT ITEMS** for the use of the IRBn personnel.

The following are the terms and conditions:-

Two bid system

1. The Technical bid and the Financial bid should be wax-sealed by the bidders in two separate covers duly superscribed as "Technical Bid" and "Financial Bid" and both these sealed covers have to be kept in a bigger cover, which should also be sealed and duly superscribed as "**Quotations for the supply of "CLOTHING AND EQUIPMENT ITEMS"**".

i) **The Technical bid cover should contain**

- a) The quotation Document downloaded from the web site, in which the bidders should indicate the specification without rate.
- b) Copy of GST Registration.
- c) Copy of the PAN.
- d) Tender document with all the pages duly signed by the Tenderer.
- e) Undertaking form No.1 and No.2 duly filled up and signed by the tenders.

ii) **The Financial bid cover should contain**

- a) Only details of Price/Rate, etc., for the item.
- b) Rates should be quoted only in the financial bid both in words and figures. The rate to be furnished should be valid at least for 12 months from the date of quotation.

iii) **Sample:**

Only one sample is allowed for each bidder. The sample pack should be handed over either to the Tapal Receipt section or sent by post to reach the office of the Commandant before the date and time given for submission of Technical and Financial bids.

2. The specifications of item and quantity are as follows:

Sl. No	Name of the article	Specification	Req. Quantity
1	Shoulder title metal PP-IRBn	White metal with PP- IRBn letters ½" height	849 pairs
2	Cane sticks for upper Subordinates	Made of rattan covered with brown polished leather wither (length 30" thickness ¼" width white metal steel feroul with Police Crest & PP IRB Letters	21 nos
3	Red cap followers	Cap made of PO red serge box type 4 ½" ht. with peak-dark blue thread lining fitted around the side of the cap, just half-inch below the top edge and similar thread lining around the top, behind an inch from the edge of the top-chin strap of brown patent leather 3/8" wide with loop and slide fastened just behind ends of the peak with 2 white metal buttons. The peak to be semi-circle 2 ½" side in centre of black plastic to drop at an angle of 45. Two eyelets to be punched on the top of the cap sizes for 20" to 23"	66 nos
4	Jungle hat/kakhi	As per army pattern in khaki 21" to 23". Flat rate should be quoted. The product shall be of good quality	855 nos
5	Shoulder ribbon bar red and dark blue	Plastic - half inch wide with half PO red and half blue good quality.	46 pairs
6	Lanyard for Revolver	Single rope khaki colour with hook	23 nos
7	Hosetops Woolen	Ht.18" with 84 needles or more and 120 gr, mouth to be expanded upto 16"	871 pairs

3. Rate should be quoted Free On Rail(F.O.R), Puducherry and it should cover all incidental charges such as freight, packing, forwarding, insurance, etc., In case of local bidders delivery should be given in the IRBn Head Quarters, Gorimedu. GST may be levied at the rate admissible to this Territory for the goods taxable, which should be specifically stated by the bidder, otherwise it will be treated that the rates are inclusive of such taxes.

4. Bids in wax-sealed covers subscribed '**quotations for supply of clothing & equipment items**' addressed to the **Commandant, India Reserve Battalion, 1st Floor, Multi Storied Building, Police Complex, Gorimedu, Puducherry 605 006** may be sent by Registered post or handed over to Receipt Section of the Commandant, IRBn under acknowledgement or can be dropped in the Quotation Box placed in the office of the Commandant, IRBn before 16.00 hrs on 08.12.2022. The sample should also simultaneously reach the Office of the

Commandant, IRBn, Puducherry on or before 08.12.2022 at 16.00 hours. Quotations and sample pack received by post or personal handing over to Receipt Section after 16 00 hrs. on 08.12.2022 will not be entertained. The IRBN, Police Department is not responsible for the delay in transit if the quotations are sent by post. **Quotations received will be opened at 11.00 hours on 09.12.2022 in the presence of available bidders or their authorized representatives.** In case of unforeseen circumstances the date of receiving and opening of quotations (main cover and the Technical bid) is a holiday, the day of receiving and opening will be next working day.

5. The rate once quoted and approved will be final until the supplies are received and accepted and no deviation in rates will be allowed thereafter due to market fluctuations or any other reasons. Failure to produce the samples will lead to summary rejection of quotations after opening of technical bids. .
6. The Financial Bids of those bidders, who are not short-listed for the reason that during inspection by the concerned committee their samples are found not good in quality and not conforming to specification will not be opened.
7. At the second stage, Financial bids of only those bidders whose samples are acceptable based on the quality and conforming to specification will be opened.
8. The successful bidder/supplier shall ensure to supply the items as per the time schedule mentioned in the supply order. The item so supplied shall be of same quality/specification as those of the sample submitted at the time of opening of the technical bids.
9. The successful bidder shall be bound to deliver the article ordered within the delivery period prescribe, falling which the Security Deposit is liable to forfeiture.
10. All the articles supplied by the successful quotation shall be subject to inspection and acceptance or rejection by Inspection Committee of the Department and its opinion there on shall in all respects be final and conclusive.
11. If the successful bidders fails to supply the article ordered, it shall be lawful for the Director General of Police or any person authorized by him on his behalf to purchase as per rule other than the accepted quotations, such quantities of articles as shall not have been supplied by the accepted tenderer and to collect from him the

difference in the increased cost of such articles, in addition to the forfeiture of the security deposit.

12. Requirement of the item may be increased or decreased and or cancelled in whole or in part of any article shown in the schedule of requirements enclosed and no correspondence in this regard will be entertained.


13. In case of unforeseen circumstances the date of opening of bids will be the next working day or as notified separately.

14. If the successful bidder happens to be any type of firm/association or organized body, only such person(s) who are legally competent to sign should sign the concerned papers such as the quotation on behalf of the firm. Such person(s) shall furnish an undertaking to that effect and such other functionary as also the firm responsible jointly and individually on all connected matters. Failure to do so will result in the right to rejection of offer without any notice and compensation.

15. The supplies delivered by the successful bidder shall be surveyed and verified by the Inspection Committee. The Purchase Committee shall be at liberty to put to scrutiny / verification of the sales tax clearance etc., so furnished by the successful bidder. As soon as the acceptance of the tender is communicated to the successful quotation, the contract shall be binding on him. Rejected articles shall be removed by the bidders at their own expenses forthwith. After each rejection, the bidder shall and will forthwith supply and deliver equal quantity of such articles of the quality, size and specification.

16. Canvassing whether directly or indirectly, in connection with quotation is strictly prohibited and the tenders submitted by the firm who resort to canvassing will be liable for rejection.

17. The decision of the Purchase Committee on selection of items which are in conformity to the quality will be final.


COMMANDANT
India Reserve Battalion
Puducherry Police Department
Puducherry

UNDERTAKING

(To be submitted duly filled in and signed along with Tender).

1. Name & Address of the Tenderer Firm :
2. D.D. No. if Tender Schedule is downloaded
Through website :
3. a) Whether E.M.D. is enclosed? :
b) If so, details (FDR/DD Number,
date & amount) :
4. Details of documents enclosed, as
required
i) GST :
ii) PAN Card :
5. Other documents to confirm :
Reliability of the tenderer firm, if any :

I/we have read or got read the above terms and conditions of the tender for the supply of Clothing and Equipment Items for the use of Puducherry Police. I/We are submitting my/our rate only after understanding the terms and conditions which shall be binding on me/us in respect of the tender.

I/We hereby tender to supply of Clothing and Equipment items as specified in the Tender Schedule at the rate quoted as per your terms and conditions stipulated in the tender documents. The rate quoted will be valid upto 12 months from the date of quotation.

SIGNATURE OF THE TENDERER

UNDERTAKING-II

I/We hereby undertake that our firm has not been blacklisted anywhere in India by any PSU/Govt. During the last 5 years.

Signature of the Tenderer

Place:
Date: