

No.B9/Accts./Pol/IT/2016-17  
**GOVERNMENT OF PUDUCHERRY**  
**OFFICE OF THE DIRECTOR GENERAL OF POLICE**  
**POLICE DEPARTMENT**

OFFICE OF THE  
SUPDT. OF POLICE (EAST)  
No.104/SPE/GR/17  
Dated. 09/01/17

Puducherry. Dated: 06/01/2017

MUTHIALPET CIRCLE  
No: 41/MC/CP/17  
Date: 11/01/17

**CIRCULAR**

**Sub:** Income Tax- PAN Xerox copy submission – Regarding.

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All the units in charge/officers are requested to collect the Income Tax Calculation Statement- 2016-17(Assessment Year 2017-18) along with PAN card Xerox copy of all employees including those who are newly recruited and submit to the office on or before 18.01.2017 compulsorily. PAN card in respect of newly recruited staff is compulsory. Failing to produce the PAN Card Xerox will entail deductions of Tax at 20% as per Section-206.AA. of the Income Tax Act and IT will automatically be deducted after 18.01.2017.

Filing of IT returns/e-filing can be completed only on the basis of the statement with correct PAN No. All are therefore requested to take speedy action to submit the statement on or before 18.01.2017.

*I.R.C. Mohan*  
(I.R.C. MOHAN) 2.1.17  
SUPERINTENDENT OF POLICE(HQ)

*12/10/17*

To,

All Officers/In-charge under Chief Office.

Copy to,

All DDOs - With instruction to take suitable action in respect of newly recruited staff under their control and file the IT in time.

*All SDOs / C.R. arranged  
Jmz/a.*

*[Signature]*  
09/01/17

SUPDT. OF POLICE (EAST)  
PUDUCHERRY

Forwarded for Necessary action  
Mut. PS / Kal. PS / O.P.

*[Signature]* 11.01.17  
INSPECTOR OF POLICE  
MUTHIALPET CIRCLE  
PUDUCHERRY