

**No.2001/LAD/ESST/E1/2020**  
**GOVERNMENT OF PUDUCHERRY**  
**LOCAL ADMINISTRATION DEPARTMENT**

**Puducherry, dated. 11.01.2021**

Sub: LAD- Estt - Filling up of the post of Commissioner Grade-I in the Local Administration Department, Puducherry on deputation basis - Reg

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It is proposed to fill up one post of Commissioner Grade-1 each in the following Commune Panchayats, Local Administration Department, Puducherry on deputation basis with deputation allowance as per the following eligibility criteria:

Sl. No.	Name of the Commune Panchayat	Eligibility Criteria
1.	Nettapakkam Commune Panchayat, Puducherry	a) Officers at this Union Territory of Puducherry Administration (i) Holding analogous post on regular basis in the scale of Pay Rs.6500-200-10500. (or) (ii) Posts in the scale of pay Rs.5500-9000 with 3 years regular service and a pass in the Departmental test in Panchayat/ Municipal Administration and Account Test for sub-ordinate Officer conducted by the Government and b) Possessing experience in administration establishment and Accounts matters at least for a period of two years.
2.	Ariyankuppam Commune Panchayat, Puducherry	
3.	Bahour Commune Panchayat, Puducherry	
4.	Villianur Commune Panchayat, Puducherry	
5.	Thirunallar Commune Panchayat, Karaikal	

2. It is therefore requested for wide circulation among the eligible officers working under the Union Territory of Puducherry, Administration. The application as per the proforma enclosed be obtained from willing and eligible officials as on 17.04.2020 and forwarded along with their copy of APARS for the last five years, to this Department on or before 27.01.2021 duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who have crossed 56 years of age need not be forwarded. The cutoff date for eligibility is 17.04.2020.

**//BY ORDER OF THE SECRETARY (LA)//**

  
**(GIDDI BALARAM)**  
**UNDER SECRETARY TO GOVT. (LA)**

Encl: As above

To  
All Heads of Departments/Offices,

Copy to  
The Programmer, Local Administration Department, Puducherry ... to upload the circular in the Department website and follow up.

**PROFORMA**

1. Name of the Department : Local Administration Dept., Puducherry
2. Name of the Commune Panchayat :
3. Name of the Applicant (in BLOCK LETTERS) :
4. Name of the Father/Husband :
5. Present post held and since when :
6. Level in Pay Matrix and Pay drawn at Present :
7. Department in which working at present :
8. Date of Birth :
9. Educational Qualification :
10. Technical Qualification :
11. Details of Computer Knowledge :
12. Details of Service (including deputation service) :

Sl. No.	Designation	Department	Period	
			From	To

13. Whether belongs to SC/ST :
14. Residential Address :
15. Remarks :

Place:

Date:

**Signature of the Official**

**To be certified by the Head of Office**

Certified that the particulars of the applicant have been verified and found correct.

No Vigilance/Disciplinary proceedings are either pending Or contemplated against the official.

**SIGNATURE OF HEAD OF DEPARTEMENT /  
OFFICE SEAL**