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9 SEP 2011

GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

3781  
12-09-11  
PUDUCHERRY

No.A.51011/1/2011/DPAR/SS-I(1)

Puducherry, dated: 08.09.2011

CIRCULAR

DEPARTMENT OF POLICE  
No: 9215  
Date: 12/09/11

Sub: Bye-Election to 08 - Indira Nagar Assembly Constituency of Puducherry.UT - Model Code of Conduct - Enforcement of.

The Election Commission of India has announced on 06.09.2011 the schedule of Bye Election, to 08 - Indira Nagar Assembly Constituency in Puducherry UT. According to the Press Note released by the Commission, the Notification will be issued on 19.09.2011 and polling will be held on 13<sup>th</sup> October, 2011. The Election process will be completed on 19.10.2011.

OFFICE OF THE INSPECTOR OF POLICE  
No: 4401  
Date: 12/09/11  
VILLIANUR CIRCLE, PUDUCHERRY

2. The Election Commission has laid down Model Code of Conduct and has issued various standing instructions for ensuring peaceful, free and fair elections then and there. With the announcement of the above bye-election, these instructions have come into force with effect from 06.09.2011. The ECI has further informed that the model code of conduct shall come into force with immediate effect in the district in which the whole or any part of the Parliamentary / Assembly Constituencies going for bye-elections is included. Therefore, the model code of conduct shall be in force in Puducherry District which comprises of Puducherry, Mahe & Yanam Regions. The model code of conduct, inter alia, lay down some specific formalities to be observed by the Administrative machinery such as freeze on new recruitments, restrictions on the creation of new administrative units, ban on transfer of officers, restrictions on announcement of new welfare measures and laying of foundation stones etc.

3. It is therefore, impressed on all the Heads of Departments/ Public Sector Undertakings/ Autonomous organizations substantially funded from the State exchequer that :

- i) There shall be no ad-hoc/ temporary appointments/ promotions in Government/ Public Sector Undertakings/ Autonomous Bodies etc., till the poll process is over except with prior concurrence of Election Commission of India; However regular recruitment / appointment / promotion through UPSC, or any other statutory authority can continue. Recruitments through non-statutory bodies will require prior clearance of the Commission.
- ii) Recruitment / Employment of CLRs, NMRs, Daily wages, Part-time etc., shall not be made till the election process is over;
- iii) Functions of laying of foundation stones, inauguration for projects, schemes, programmes funded entirely or substantially from State exchequer shall not be organised;
- iv) No officers/ staff either connected with the conduct of elections or likely to be connected with the elections directly or indirectly shall be transferred except with the prior approval of the Election Commission of India;

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SP (South)  
SUPERINTENDENT OF POLICE (SOUTH)  
PUDUCHERRY

SP (North)  
SP (Central)  
Election cell.

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INSPECTOR OF POLICE  
VILLIANUR CIRCLE  
PUDUCHERRY

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To all SAs

- v) Even under approved and continuing schemes of the Government, new schemes including the drought relief work shall not be taken except with the prior approval of the Election Commission of India;
- vi) Fresh financial assistance/ assurance shall not be released/ announced;
- vii) New welfare schemes shall not be announced;
- viii) Creation of any new administrative units or assurances on that behalf shall be desisted from;
- ix) New Committees/ trustees shall not be formed/ nominated; and
- x) Official vehicles shall not be misused for campaigning/ electioneering.

4. It is also impressed upon all concerned that no pay revision, upgradation etc., leading to expenditure on exchequer or any policy decision shall be announced during the period of elections as it will amount to violation of the Model Code of Conduct.

5. The above instructions shall be followed scrupulously. Any deviation from these instructions will be considered by the Election Commission of India as serious violation of the Model Code of Conduct.

6. The illustrative list of clarifications on observance of Model Code of Conduct issued by the Election Commission of India during the General Election to the Lok Sabha, 2009, as communicated to all Heads of Departments/ Heads of Offices vide this Department's I.D. Note/ Office Memorandum dated 17.03.2009 and other such guidelines issued by ECI from time to time shall be scrupulously followed by all concerned.

**M. SATHIYAVATHY**  
**CHIEF SECRETARY TO GOVERNMENT**

To

1. All Secretaries/ Special Secretaries to Govt., Puducherry
2. All Heads of Departments/ Offices/ Secretariat Departments.
3. All Public Sector Undertakings/ Autonomous Bodies funded by Government.

Copy to:

1. The Chief Electoral Officer, Puducherry.
2. The District Election Officer, Puducherry.
3. The Regional Administrator, Mahe / Yanam.
4. The Secretary to Lieutenant Governor/ Chief Minister, Puducherry.
5. The Returning Officer / Assistant Returning Officer of 08-Indira Nagar Constituency, Puducherry.
6. The Private Secretary to Chief Minister/ Speaker, Puducherry.
7. The Private Secretary to all Ministers/ Sr. P.A. to Dy. Speaker, Puducherry.
8. The Private Secretary to Chief Secretary, Puducherry.
9. Stock file.

*[Handwritten Signature]*  
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**(G. THEVA NEETHI DHAS)**  
**SPECIAL SECRETARY TO GOVERNMENT**