

No. 07/SP(HQ)/OW/2023-80  
**GOVERNMENT OF PUDUCHERRY**  
**POLICE DEPARTMENT**

Dated: 05.06.2023

**O R D E R**

Sub: Constitution of 'District Legal & Administrative Cell' in Puducherry  
District – Orders – Issued – Reg.

-oOo-

A 'District Legal & Administrative Cell' is hereby constituted in Puducherry District to achieve the following tasks:

- a) To monitor the Pending Trial cases, especially heinous crimes and the Guard Files.
- b) To supervise the timeline in finalizing the heinous crimes including crime against women and sexual offences (Rape & POCSO Act).
- c) To monitor the proposals under the Goondas Act.
- d) To ensure that Witnesses Protection Scheme is implemented in true spirit.
- e) To monitor various Guidelines of the Hon'ble Supreme Court & High Courts and its implementation.
- f) To ensure that Appeals, Reports & Affidavits, etc., are filed in the higher Courts in a timely manner and to have close coordination with PPs/APPs.
- g) To monitor service of Summons and execution of Warrants.
- h) To supervise bail objections in important cases.
- i) To monitor petitions received from public/institutions.
- j) To prepare replies in respect of various Commissions.
- k) To maintain crime statistics of the district.
- l) To accomplish any other work pertaining to the District Police administration as entrusted by the senior formation.

2. Composition of the 'District Legal & Administrative Cell' :

- |                        |   |                                                                |
|------------------------|---|----------------------------------------------------------------|
| a. Supervisory Officer | : | Superintendent of Police                                       |
| b. Assisted by         | : | One Inspector or Sub-Inspector                                 |
| c. Police Personnel    | : | 2 Men of PAP (having knowledge of law and drafting preferably) |

3. Functioning and Infrastructure:

The 'District Legal & Administrative Cell' shall function in the Office of the SP (ARS) and computer & other resources of its Office shall be utilized for this purpose.

*// This issues with the approval of the competent authority //*

*Subham Sudan Ghosh*  
(SUBHAM GHOSH) 5/6/23  
Superintendent of Police (HQ)  
Puducherry

**Distribution:**

All concerned

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