

OFFICE OF THE DGP  
PUDUCHERRY  
No: 44/Trg  
Received on: 19/01/2019  
Despatched on: 19/01/2019

OFFICE OF THE DIGP  
PUDUCHERRY  
No: 50/Dg/19  
Date: 21 JAN 2019

No. 57/23/2018-Trg/FC/BPR&D  
Government of India  
Ministry of Home Affairs  
Bureau of Police Research & Development

OFFICE OF THE INSPECTOR GENERAL OF POLICE  
No. 61/Trg  
Date: 21 JAN 2019  
PUDUCHERRY

NH-08, Mahipalpur  
Near SSB Office, New Delhi  
Dated: 01/2019

To

1. DsGP of all States/UTs
2. DGs – All CAPFs/CPOs
3. The Director Parliament Security Service, Parliament House, Annexe, N. Delhi
4. Commissioner of Police - Delhi

Sub: ATA -IN16RASITTT01CTPF Response to Active Shooter Incident  
Train the Trainer Course from 01/04/2019 to 10/04/2019 – Nomination reg.

Sir,

Kindly find enclosed herewith US Embassy letter dated 19/12/2019 regarding "ATA -IN16RASITTT02CTPF Response to Active Shooter Incident Train the Trainer" Course proposed to be held from 01/04/2019 to 10/04/2019 at CAPT, Bhopal, MP.

2. The course is intended to provide 24 participants with the knowledge and skills necessary to effectively respond to an active shooting incident and educate police commanders on the need to delegate authority to street-level police officers to enhance their ability to take immediate action to save lives with essential tactical skills. Course topics includes human rights and community engagement, case studies, direct movement to contact, introduction of improvised explosive devices (IEDs), operating procedures, scenario based practical exercises and course review.

3. The **three (03) days** Train the Trainer portion of the course prepares eight (8) of the RASI course participants selected by ATA Instructors to train other personnel in the country in the techniques described above will be from **April 08<sup>th</sup> to 10<sup>th</sup>, 2019**. The participants will be required to develop training modules and make presentations that will demonstrate and refine their training skills. Course description, objective and criteria for nomination etc. may please be seen in the enclosed communication of US Embassy.

4. It is requested that nomination of four eligible and willing officers (two main & two reserve) in the rank of **Inspector to DIGP** in the following bio-data proforma may be forwarded to this office latest by **31<sup>st</sup> Jan., 2019** through their respective Home Department/proper channel via E-mail /speed post/Fax etc. No direct application will be entertained.

| S. No | *Family Name | *First name | *Middle name | *Designation | *Unit and Place of Posting | Organization/ State | Date of Birth | Place of Birth | Sex | Contact No. |
|-------|--------------|-------------|--------------|--------------|----------------------------|---------------------|---------------|----------------|-----|-------------|
|       |              |             |              |              |                            |                     |               |                |     |             |

\* Abbreviations not to be used.

DGP  
DIA  
SP/PTS  
19/19

Circular  
no  
9/22/19

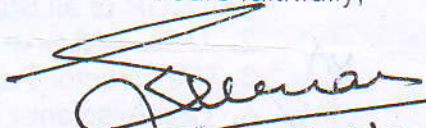
5. Nominating authorities should nominate candidate with appropriate skill and work background who will actually utilize this training in their work. **Nominations without complete bio-data will not be entertained.**

6. While nominating officers for the subject course their availability for the course may be ascertained and request for last minute exemption shall not be entertained except on genuine ground.

7. For any assistance may contact to undersigned on telephone No. 011-26782189/E-mail id: [adfc@bprd.nic.in](mailto:adfc@bprd.nic.in) .

Encl.: As above

Yours faithfully,

  
(Sudhir Kumar) | 11/12/19  
Dy. Director (Trg./FC)

**Copy to:**

1. Directors – CAPT Bhopal and all CDTIs, BPR&D
2. MHA, [Sh. B.K. Singh, Under Secretary (Police)], New Delhi – for info.
3. Asst. Director (System), BPR&D - for uploading on BPR&D website.



Embassy of the United States of America

New Delhi, India  
December 19, 2018

Mr. S.K. Pardhan  
Deputy Director (NA)  
Ministry of Finance  
Department of Economic Affairs  
Room No. 79-A, North Block, New Delhi

Dear Mr. Pardhan:

The Office of Anti-Terrorism Assistance, Diplomatic Security Service (DS/ATA), U.S. Department of State, would like to offer the following course to the appropriate Government of India (GOI) personnel:

**Course:** ATA-IN16RASITTT02CTPF, Response to Active Shooter Incident Train the Trainer

**Duration and Dates of Course:** Eight Days: April 1, 2019 to April 10, 2019

**Location:** CAPT Bhopal, Madhya Pradesh

**Number of Participants:** 24

**Number of Reserve Participants:** 24

**NOTE:** Please ensure that the following deadlines are met in order to avoid the cancellation of this limited and highly popular training opportunity.

**Deadline date for acceptance or declination of the Course is:** January 21, 2019

**List of participant names along with biographic forms of Participants:** February 11, 2019 (Please provide full names of participants as per Passport or copy of passport)

The following information is provided to give you a better perspective of this course:

### 1. COURSE OFFER DETAILS

The Department's ATA Program offers the Gol the 8-day RASITTT (ATA-IN16RASITTT02CTPF) scheduled to begin on April 1, 2019 and end on April 10, 2019 at the Central Academy for Police Training in Bhopal, India. Up to 24 participants may attend. Twenty four alternate candidates must also be

SKP

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identified. Please provide GoI acceptance or declination to DS/T/ATA by Jan. 21, 2019. Failure to respond by this date may force DS/T/ATA to withdraw the course offering due to competing scheduling demands.

## **2. COURSE DESCRIPTION AND OBJECTIVES**

**This five-day Response to an Active Shooter Incident Course** is designed to provide 24 participants with the knowledge and skills necessary to effectively respond to an active shooting incident. The course is also designed to educate police commanders on the need to delegate authority to street-level police officers to enhance their ability to take immediate action to save lives. Effectively responding to this type of terrorist event may require a change in paradigm. RASI provides first responding police officers with essential tactical skills to help mitigate the loss of innocent lives caused by active shooters. Consequently, participants have opportunities to apply their own experience as well as knowledge learned from the course to practice formulating action plans to counter a variety of terrorist active-shooter threats. They will be able to define an active shooter incident and explain the importance of taking immediate action. Course topics include human rights and community engagement, case studies, direct movement to contact, introduction of improvised explosive devices (IEDs), developing standard operating procedures, training considerations, scenario-based practical exercises, pre-incident risk assessments, unified command and control, and course review.

**The three-day Train-the-Trainer portion of the course prepares eight (8) of the RASI course participants selected to train other personnel in their country in the techniques described above. The participants will be required to develop training modules and make presentations that will demonstrate and refine their training skills. This three days training will be from April 8 to 10, 2019.**

Training hours are 8:00 a.m. to 5:00 p.m. Monday through Friday; however, these hours may be adjusted depending on local work weeks and customs. Course attire is business dress for the course opening and graduation. Business casual dress is appropriate at all other times unless otherwise specified due to the nature of the course. DS/T/ATA does not prohibit the recording of the training courses by the Partner Nation (PN) for the purposes of providing training reinforcement and enhancing sustainment capabilities of the material presented. All ATA-sponsored courses, consultations, and seminars are unclassified, but carry the additional distribution restriction of "Law Enforcement Sensitive." Prior to any recording, the requesting PN must agree, in writing, to the resident RSO Office that the recorded information will not to be released to the media or the public.

## **3. PARTICIPANT CRITERIA**

This course is designed for 24 police officers, supervisors, and commanders responsible for responding to or overseeing an active-shooter incident. The

class roster should have a good mix of all three ranks to enhance the class participation.

Department policy prohibits personnel assigned to an intelligence agency or military unit from participating in any ATA activity. Therefore, neither the Gol, nor Post, should propose such individuals for this training event. Personnel assigned to an intelligence unit within a law enforcement organization, and who support the law enforcement function of that organization are acceptable. Personnel assigned to a military unit that performs a law enforcement function are likewise acceptable. DS/T/ATA policy requires course participants to attend the entire course. The training value diminishes if a participant is required to perform his/her daily operational duties while attending this course. Participants who miss any module, for whatever reason, will not be allowed to return to finish the course.

ATA programs adhere to the train-the-trainer methodology and the Gol is encouraged to nominate trainers and/or instructors as participants. This will facilitate Gol development of a viable antiterrorism program within its law enforcement community. Officers selected for this course should remain in their positions for a minimum of two years.

#### **4. PARTICIPANT INFORMATION**

GOI is requested to forward the name, rank, date/place of birth, current position title, and unit of each participant selected for this course by **February 11, 2019**. GOI must also provide this biographic data for twenty four designated alternate candidates for this course. These alternate candidates must be approved and vetted, along with the list of primary participants, prior to the commencement of training. However, the alternates will NOT/NOT attend or participate in the training unless a candidate from the primary list is unable to participate due to vetting, medical, or other issues. It is imperative that the invited country understand that providing alternate names does not guarantee these candidates will receive ATA training and they should not be sent for training unless one of the original participants is dropped from training prior to the commencement of the course. Once the course is in progress alternate candidates will not be authorized to attend. DS/T/ATA requires that the Gol appoint a senior leader for the group. This individual should have the authority to maintain class order and discipline.

#### **5. COURSE LANGUAGE:**

This course will be taught in English.

#### **6. RESOURCE REQUIREMENTS**

DS/T/ATA prefers that the PNs share the costs of training. The PN may provide this support by hosting the course at a PN facility.

The instructors require one full business day prior to the course start date to ensure all course materials have arrived, arrange participant course materials, configure classroom design, check equipment, and meet with the RSO. The partner nation, in coordination with post, is requested to arrange for the following resources:

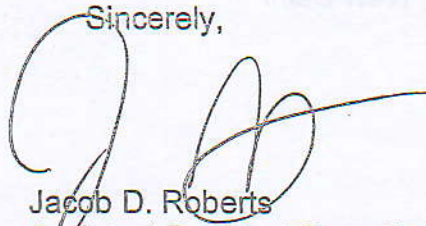
- a. Classroom facility that meets the following requirements:
  - i. Accommodates 24 participants, 4 instructors, and several observers
  - ii. Configured into a U-shape design
  - iii. Adjustable lights to facilitate use of projection equipment and to enable course participants to read course materials and take notes
  - iv. Secures overnight (course materials will be stored in the room and must be safeguarded)
  - v. Space, power, and air conditioning to support computer equipment, projectors, and audio equipment
  - vi. Internet connectivity for instructors for classroom use
  - vii. Large screen or wall suitable for projecting PowerPoint presentations
  - viii. A podium and flat utility table to accommodate presenter laptop computers and two projectors
  - ix. One easel with whiteboard/chalk board
  - x. Large marking pen sets for the turn charts/whiteboards
  - xi. Two breakout rooms
- b. A public facility such as an abandoned building, school (not in session), or business district (after hours) to allow for several realistic training scenarios. These exercises will be conducted on various days during the week on training. The training exercises could be conducted within the academy training groups if the venues are conducive to designed practical exercises.
- c. Additional transportation, if required, for participants to visit public facility

DS/T/ATA appreciates Partner Nation support in arranging administrative and logistical support for this course.

Please advise in writing no later than **January 21, 2019** if the GOI accepts this course offering under the terms and requirements cited above. Also, please address your response to the Assistant Regional Security Officer and if there are any questions, please contact the security office at the U.S. Embassy, telephone 2419-8000.

With warm regards,

Sincerely,



Jacob D. Roberts  
Assistant Regional Security Officer  
United States Embassy, New Delhi

CC: Mr. P.K. Srivastava, IAS  
Additional Secretary (Police-1)  
The Ministry of Home Affairs  
North Block  
New Delhi

Mr. Gourangalal Das  
Joint Secretary (AMS)  
Ministry of External Affairs,  
South Block  
New Delhi

Mr. Rajesh Ranjan  
Director (AMS)  
Ministry of External Affairs  
South Block, New Delhi

Ms. Anupama N. Chandra, IPS  
Director (Training)  
Bureau of Police Research & Development  
National Highway 8, Near SSB Building  
Mahilpalpur, New Delhi

Mr. Pawan Srivastava, IPS  
Inspector General/Director  
Central Academy for Police Training  
Kanhasaiya.  
Post Office Kokta,  
Bhopal, Madhya Pradesh -462021

Mr. Sudhir Kumar  
Deputy Director (Training)  
Bureau of Police Research & Development  
National Highway 8, Near SSB Building  
Mahilpalpur, New Delhi -110037

DHP

Mr. B.K. Singh  
Under Secretary (PMA)  
Ministry of Home Affairs  
North Block, New Delhi

Secretary  
Ministry of Home Affairs  
North Block, New Delhi

Ministry of Home Affairs  
North Block  
New Delhi

Mr. B.K. Singh  
Under Secretary (PMA)  
Ministry of Home Affairs  
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