

ATTENTION OWNERS / MANAGERS

Respected Sir / Madam

Sub: Crime review circular – Reg

Your kind attention is invited against the inputs received on the crime by unauthorized trespassers into the Hotel / Lodge / Guest House.

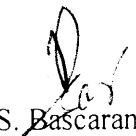
In the regard, it is request **to review** the required **minimum security measures** that are to be adopted at your Hotel / Lodge / Guest house.

1. **Entry / Exit to the premises to be the same (only one).**
2. **Unauthorized persons should not gain entry to meet the inmates / customers.**
3. **CCTV surveillance is must, IP base surveillance is recommended.**
4. **CCTV Shall ensure capturing individuals face at least in 4 angles.**
5. **Vehicles used by the customer / visitor to be recorded under CCTV.**
6. **Taxi/ Auto drivers doing business with you shall be briefed on security issues and their vigil on your customers / visitor they are engaged.**
7. **Keep a track on the attitudes employees / servants / Taxi / Auto drivers doing business with you or working under you.**
8. **Maintain bio-data of your employees / Servants / Taxi & Auto drivers etc doing business with you.**
9. **Kindly bring it to our notice if any crime takes place, which well be treated to your comfort within legal frame work.**

Kindly adhere to the above minimum requirements for enforcing better security under Community Policing concept as **we / society / Community to protect our social values against violators.**

Thank you

Yours faithfully


(S. Bascarane)
Inspector of Police
Grand Bazaar Circle
Puducherry