

**OFFICE OF THE DIRECTOR GENERAL OF POLICE
PUDUCHERRY**

No. 07/SP(HQ)/OW/2020-231

Dated: 11.07.2020

STANDING ORDER No. 06 OF 2020

Sub: 'Standard Operating Procedure' for Beat Officers regarding Home Quarantine violation incidents.

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Police are the first responders among the frontline workers performing duties to strictly enforce and implement the lockdown orders and Government guidelines in containing the spread of the disease.

In this regard, several contacts of a positive patient, people coming with e-pass, etc., are being kept under Home Quarantine. However, it has been noted that many of the people kept under Home Quarantine are violating the guidelines.

In this regard, CQAS (COVID-19 Quarantine Alert System) alerts are being generated and sent to the Police Station's email id or by SMS. A detailed SOP in this regard has already been issued by the District Collector.

In so far as the action to be taken by the Police Personnel is concerned and in order to streamline the steps to be taken in congruence with the other SOPs, the following Order is issued for all the Police Personnel to comply :

2. *The roles and responsibilities of the Police Personnel are as follows :*
 - a) Whenever the Beat Officers come to know about any violation of a home quarantined person via the CQAS system, he should immediately visit the spot and ascertain the facts.
 - b) If ascertained to be true, the Beat Officer should return to the Police Station and submit a special report to the SHO.

- c) An entry in this regard should also be made in the General Diary of the Police Station.
- d) If the violator has done it for the first time, a letter should be sent to the concerned Incident Manager (Tahsildar) intimating the same by the SHO.
- e) If the violator has done it for the second time, a letter should be sent to the concerned Incident Manager (Tahsildar) intimating the same and asking for a formal complaint for registration of a criminal case by the SHO.
- f) If the violator has done it for the first time, but by intentionally leaving his phone behind, a letter should be sent to the concerned Incident Manager (Tahsildar) intimating the same by the SHO.
- g) Every violation should be reported to the PHQ COVID-19 War Room and the War Room should further bring it to the notice of the line departments for further action.
3. SSP (L&O) and SSP (Karaikal) shall ensure strict implementation.

// By order //

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11/7/2020
(NALLAM KRISHNARAYA BABU)
Superintendent of Police (HQ)
Puducherry

Distribution :

All concerned