

OFFICE OF THE INSPECTOR GENERAL OF POLICE
PONDICHERRY

Dated: 10.12.2002

1020
12/12/02

STANDING ORDER No. 4 /2002

Sub: Recruitment of Home Guards

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The following Standing Order describing procedure/standards for conducting Physical Measurement Test, Physical Efficiency Test, Medical Examination Written Test and personal interview for the recruitment of Home Guards (male and female) in the UT of Pondicherry is issued.

The Physical Measurement, Physical Efficiency Test and Medical Test will be conducted in all four Regions of Pondicherry viz., Pondicherry, Karaikal, Mahe and Yanam. However, Written Test and personal Interview will be conducted at Pondicherry.

1. AGE LIMIT

Men: Should have completed the age of 18 years and should not have completed the age of 50 years.

Women: Should have completed the age of 18 years and should not have completed the age of 40 years.

2. EDUCATIONAL QUALIFICATION:

A pass in SSLC or its equivalent.

3. PHYSICAL MEASUREMENT:

Physical Standards : Eligibility Conditions

	MEN	WOMEN
Height	Not less than 165 cms.	Not less than 154 cms.
Chest	81-86 cms. with minimum expansion of 5 cms.	----
Weight	----	45 kgs. minimum

Physical Measurement as prescribed in the eligibility conditions of the candidates will be done by the experts of the Education Department under the overall supervision of the Senior Superintendent of Police (Law & Order) - cum - Commandant (Home Guards).

Entries regarding Physical Measurements and Physical Efficiency Tests would be made in bound register (and not on loose sheets) and also in columns, provided for the purpose in the application forms, on the spot at the time of measurement test by the Officer, who takes the measurement in his own hand. No over-writing / erasing would be done under any circumstances and all legitimate corrections would be personally attested by the Officer concerned and handed over to the Senior Superintendent of Police (Law & Order) - cum - Commandant (Home Guards), who will scrutinize the records for their correct preparation and ensure their safe custody.

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4. APPEAL:

The appeal made by any candidate will be examined and the discretion of the Commandant General(Home Guards) in respect of appeal shall be final.

5. PHYSICAL EFFICIENCY TEST:

For Male Candidates:

	EVENTS	MINIMUM STANDARD TO ACQUIRE
STAGE - I	100 Metres Run	15.00 Seconds
STAGE - II	Long Jump	3.80 Metres
STAGE - III	High Jump	1.20 Metres
STAGE - IV	800 Metres Run	2 Minutes and 50 Seconds

For Female Candidates:

	EVENTS	MINIMUM STANDARD TO ACQUIRE
STAGE - I	100 Metres Run	16.50 Seconds
STAGE - II	Long Jump	3.25 Metres
STAGE - III	High Jump	1.05 Metres
STAGE - IV	200 Metres Run	36 Seconds

NOTE:

1. All the above events are compulsory.
2. Each stage is a qualifying stage for the next stage by itself for the next stage, i.e., only the candidates who qualify in the Stage - I will be eligible for the Stage - II and so on.

Procedures:

1. The testing procedure, time and venue would be decided and subject to change by the Senior Superintendent of Police (Law and Order)-cum-Commandant(Home Guards) as and when the necessity arises.
2. Start of the running events would be only by movement of flag.
3. The time recording device would be manually operated stop and go watches. The distance measuring device would be standard measuring tapes available.
4. The physical efficient tests would be administered and performance recorded by the experts of the Physical Education Department under the overall supervision of the Senior Superintendent of Police (Law & Order) - cum - Commandant (Home Guards).

9. MEDICAL EXAMINATION:

The candidates who pass the Physical Efficiency Test shall be medically examined by various specialists in General Hospital, Pondicherry, Karaikal, Mahe and Yanam and finally certified by the Assistant Director (RMO) concerned under supervision of the Medical Superintendent/Deputy Director of the respective Regions.

Medical Standards to be met

a. Eye Sight

Distant Vision

I. Normal - Both eyes should be 6/6

OR

(1) Better eye with correction 6/6

(2) Worse eye vision 6/12 (without correction)

OR

Both eyes should be 6/9

Near Vision

Normal - Both eyes should be J₁

OR

Better eye with correction J₁ and worse eye without correction J₁

II. Free from colour blindness

b. Hearing

Free from any disability

c. Defects or deformity

Free from any defect or deformity of limbs.

d. Disease

Free from hernia, piles, respiratory disease, diabetes or any other disease, which will adversely affect the work of Home Guards.

e. Other

Should not be flat-footed or suffering from knocked-knees and bowed legs and should not be over-weight as prescribed in the medical standards followed by Life Insurance Corporation of India.

Those who qualify in the Medical Test will be admitted for the Written Test.

7. WRITTEN TEST:

(i) All candidates (both male or female), who qualify in the physical standards and physical efficiency tests and are medically fit shall undergo a written test of SSLC standard. The questions will be of objective type. The question paper will be in two parts, each of two hours duration, consisting of:

S.No.	SUBJECT	MAX. MARKS
<u>PART - I:</u>		
1.	Mathematics	25 (Twenty Five)
2.	Physical Sciences	30 (Thirty)
3.	Biology and Human Physiology	30 (Thirty)
TOTAL		85 (Eighty Five)
<u>PART - II:</u>		
1.	History	25 (Twenty Five)
2.	Geography	25 (Twenty Five)
3.	General Knowledge and Current Events	35 (Thirty Five)
TOTAL		85 (Eighty Five)
GRAND TOTAL		170 (ONE HUNDRED & SEVENTY)

(ii) The written paper will be in English and regional languages i.e., for Pondicherry and Karaikal in Tamil, for Mahe in Malayalam and for Yanam in Telugu.

(iii) After evaluation and preparation of result sheets, the answer sheets will be sealed and handed over to the Senior Superintendent of Police (Law & Order) - cum - Commandant (Home Guards) for safe custody. Application forms - dossiers of candidates, who fail in the examination and application forms - dossiers of candidates who include in the panel list will be retained till the declaration of result of next recruitment.

8. PERSONAL INTERVIEW : TOTAL MARKS - 30

The Personal Interview will be held at Pondicherry by a board headed by the Senior Superintendent of Police (Law & Order) - cum - Commandant (Home Guards) and consisting Under Secretary to Govt. (Home) and Supdt. of Police (Headquarters) as members. No TA and DA will be paid to the candidates to attend this interview.

9. FINAL LIST OF SELECTED CANDIDATES:

The declaration of the result will be by display of the lists of successful candidates normally for a week in the Police Head Quarters. Subsequent stages for enlistment, i.e., filling-up - depositing of forms, etc., along with date, etc., fixed for the purpose shall also be indicated on the result sheet itself.

19. TRAINING:

The selected Home Guards will undergo a basic training for 84 parade days at the rate of 3 period of 45 minutes duration each day.

This supercedes all Standing Orders issued in this regard previously.

J.P. Singh
11/12/2002

(J.P. SINGH, IPS)
INSPECTOR GENERAL OF POLICE
-- CUM -- COMMANDANT GENERAL (HOME GUARDS),
PONDICHERRY.

To

All SPs, Inspectors, SHOs, SIs, Incharge-OPs and
Officer on Special Duty/SAO/JAO/OS(E-I)/OS(E-II)/OS(A)/OS(H) of Chief Office,
Police Department, Pondicherry & all concerned.

Copy to:

The Senior Supdts. of Police (L&O) (C&D).