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**SP (HQ)**  
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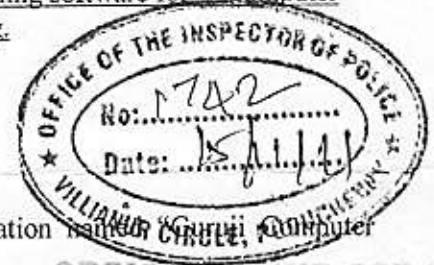
भारत सरकार  
गृह मंत्रालय  
राष्ट्रीय अपराध रिकार्ड ब्यूरो  
पूर्वी खण्ड-7, आर.के.पुरम, नई दिल्ली - 66  
Government of India  
Ministry of Home Affairs  
National Crime Records Bureau  
East Block- 7, R. K. Puram, New Delhi - 66

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**Sub:** Capacity building exercise on CCTNS- use of interactive training software for computer basics, Microsoft OS, MS office, Internet and cyber laws -reg.

Dear *Shri Sharma*



NCRB has studied an interactive training software application named "Skills Tutor" which contains the following modules.

Computer Basics  
MS office  
Windows OS  
Internet  
Microsoft Vista  
Cyber laws

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This training tutor can be a very useful training tool for the beginners as well as for the computer trained police personnel. This will provide uniformity of knowledge on computer across the country among the police personnel apart from serving as a visual interactive training tool for the trainees and trainers. Moreover it is economically much cheaper and one time licence costs involves only Rs.1500/-. NCRB will be distributing a sample of this tool for its use in training centres meant for imparting training on CCTNS. This software comes with license and one license can be used only in one computer. Therefore we request that this software can be loaded in the main computer connected to the projector for imparting training to the police personnel on the subjects mentioned above.

We will be happy to receive the feedbacks from the states and UTs on this computer skills tutor. Other details regarding this training tool can be obtained from [www.gurujiworld.com](http://www.gurujiworld.com). If it is found useful by the States and UTs they can use such interactive application tools to impart training to police personnel as part of capacity building exercise on CCTNS.

However this effort of NCRB shall not be treated or construed as an endorsement of the product by NCRB to the states and UTs and this is simply a knowledge sharing exercise for capacity building on CCTNS project.

With regards,

Yours sincerely,

Sh. J.K. Sharma, IPS  
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