

NIRMALJEET SINGH KALSI  
संयुक्त सचिव  
JOINT SECRETARY (CS)  
Ph : 23092630  
Fax: 23092675



भारत सरकार  
GOVERNMENT OF INDIA  
गृह मंत्रालय  
MINISTRY OF HOME AFFAIRS

D.O. No. 22011/14/2009-SR (CCTNS)

21<sup>st</sup> July 2009.

Dear Sir,

Kindly refer to my earlier D.O. letter of even number dated 15<sup>th</sup> July 2009. The CCTNS project has been approved by the CCEA as well as the Planning Commission and funds are being released for the year 2009-10. CCTNS, being a 100% centrally funded scheme, will provide States and Union Territories with the required funding to run the program in the current Plan period up to 2011-12 and beyond the 11<sup>th</sup> Plan period the State Government will have to support the project.

I am pleased to inform you that MHA is releasing the first instalment of Central funds under the CCTNS Scheme to States and UTs for the year 2009-10 towards the following activities that are to be initiated at the earliest:

1. **Engagement of a State Project Management Consultant (S-PMC):** In order to assist the State Governments and Police Departments in planning and implementing CCTNS, it is recommended that they engage the services of a State Project Management Consultant (S-PMC). Among other things, the S-PMC would assist the States in:
  - a. Planning the program implementation and rollout at the State level
  - b. Carrying out a detailed systems study in the State and preparing a comprehensive Detailed Project Report at the State level
  - c. Customizing the model Request for Proposal (RFP) that has been provided by MHA for identifying the State-level Systems Integrator (SI) who would implement CCTNS in States; and assisting States in the bid process management and selection of SI
  - d. Creating the Functional Requirement Specifications (FRS) for the enhancements to CCTNS Core Application Software (CAS) and enhancements/specialized applications planned at the State level. The FRS of CAS to be developed and provided to you by NCRB has already been sent to you by the MHA.
  - e. Other consulting assistance required by the State through the project duration

For details on the scope and role of S-PMC, please refer to the document titled "Implementation Guidelines to States" that was shared with the States as an annexure to the aforesaid letter dated 15<sup>th</sup> July 2009.

2. **Strengthening of training infrastructure in States:** Necessary training infrastructure is proposed to be augmented at various levels i.e. State Crime Records Bureau (SCRB), Regional Police Computer Training Centres (RPCTC), Police Training Colleges (PTCs) and Recruits Training Centres (RTCs) for facilitating regular training on basic ICT, application

level training on CCTNS, change management, etc. The infrastructure reinforcement would include additional computers, computer peripherals and training aids such as projectors. For details, please refer to the document titled "Capacity Building Guidelines" that was shared with States as an annexure to the aforesaid letter dated 15<sup>th</sup> July 2009.

3. **Capacity Building of Police Personnel in states:** This would include creation of training material and designing the training programs on "Creating Awareness of Benefits of ICT and Development of Basic Computer Skills" and their delivery to the target groups. For more details, please refer to the document titled "Capacity Building Guidelines" that was shared with States as an annexure to the aforesaid letter dated 15<sup>th</sup> July 2009.

I am further pleased to inform you that for the above purposes, MHA would be releasing funds for the year 2009-10 under the heads as per the table below.

Expenditure Head	Percentage of the Total Allocation	Amount Allocated (in Rupees Lakhs)
S-PMC	25%	43.75
Capacity Building for Strengthening of Institutions' Infrastructure	100%	24.00
Capacity Building (Personnel Training)	10%	4.87
<b>Total Amount</b>		<b>72.62</b>

The allocated funds would be released subject to fulfilment of the following:

- i. The state would enter into an MoU with GOI by signing a Memorandum of Understanding (MoU) document proposed by GOI; and duly signed by the authorized signatories from MHA and the State Government. The MoU is being sent to you shortly.
- ii. Institute an implementation & Governance Mechanism (comprising State Apex Committee, State Empowered Committee, State Mission team and District Mission Teams) in line with the guidelines provided by MHA and in conformity with NeGP guidelines for Mission Mode Projects. The States are requested to send the composition of the committees with NCRB at the earliest if they have not already done so.
- iii. Identification of a "State Designated Agency" to act as a channel for the release of funds from GOI to states. The States are requested to inform NCRB of their choice of "State Designated Agency" if they have not already done so. There is no need to open a separate society for this purpose; even an existing one can also be used for the purpose.
- iv. The states will provide the bank account number of SDA for transferring the allocated funds to NCRB.

You are kindly requested to intimate the required details to NCRB at the earliest so as to receive the 1st instalment of funds indicated above at the earliest.

With regards,

Yours Sincerely,



(Nirmaljeet Singh Kalsi)

Shri R. Chandramohan,  
Chief Secretary,  
Government of Puducherry,  
Puducherry,  
PUDUCHERRY