

No. SIB(103)/CCTNS/03/10/Gen-Corresp/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

East Block-7, R.K. Puram,
New Delhi-110 066.

Dated : 3rd September 2009

To

Sh. K. Arumugam,
Director,
State Crime Records Bureau,
O/o the IGP, No.1, Dumas Street,
UT of Puducherry – 605 001.

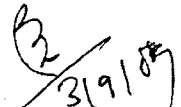
Sub.: Meeting to discuss various aspects of CCTNS implementation plan

Sir,

A meeting is scheduled at 14.30 hrs. on 18th September 2009 to discuss various issues relating to the implementation of CCTNS project in the UT of Puducherry as per the points mentioned in the attached sheet.

Please come prepared for discussions.

Yours faithfully,


(P.R.K. NAIDU)
Jt. Director (CCTNS)

Indicative Questions for discussions on CCTNS implementation

1. What are the objectives that the state would like to fulfill through the implementation of CCTNS project?
2. Envisaged benefits provided to the Stakeholders (Citizens, Police officials, external departments)
3. Details of the service and the service levels envisaged after the implementation of the project
 - a. Current services, current service levels and envisaged service levels
 - b. Any new services and envisaged service levels for the same
4. Discussion regarding the existing IT infrastructure and applications
 - a. Number of police stations with Computers?
 - b. Number of Computers in each police station?
 - c. Details such as name of the software application, platform, functionality, no. of users etc. of any software applications being used by the police department.
5. Details regarding the existing Networking infrastructure
 - a. Is a State Wide Area Network available? When is it going to be fully functional?
 - b. Number of police stations and higher offices with LAN?
6. Discussions on the following documents sent by Government of India :
 - a. Implementation Guidelines
 - b. Capacity building guidelines
 - c. Functional requirement specifications(FRS)
 - d. Centre State MoU
 - e. Model Project Implementation Report
7. Detailed plan with timelines for the following activities:
 - a. Signing of MoU;
 - b. Set up of the Governance structure including the State Designated Agency and required committees – Apex Committee, Empowered Committee, State and District Mission Teams etc.;
 - c. Selection of the SPMC
 - d. Project Implementation and Monitoring Report preparation
 - e. RFP for the selection of SI
8. Details of the required ICT Infrastructure with justification
9. Year-wise fund requirements within the limit specified by GOI
10. Proposed Governance structure for implementing the project
11. Capacity Building and Training Requirements
 - a. Requirements for upgradation of Capacity Building infrastructure
 - b. Identification of required skill sets for capacity building
 - c. Training plan
12. Process changes envisaged for implementation of the CCTNS project
13. Suggestions for additional functionalities that should be built in the Core Application Software
14. Any comments / learning's from other IT / e-Governance initiatives which could be useful for other states

| State Names | | Schedule Date |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| 1. | <ul style="list-style-type: none"> • Madhya Pradesh | 1 st September 2009 |
| 2. | <ul style="list-style-type: none"> • Andhra Pradesh • Gujarat • Karnataka • Maharastra • Punjab | 8 th September 2009 |
| 3. | <ul style="list-style-type: none"> • Manipur | 9 th September 2009 |
| 4. | <ul style="list-style-type: none"> • Jammu & Kashmir • Chandigarh • Delhi • Kerala • Chattisgarh • Uttar Pradesh • West Bengal • Bihar | 10 th September 2009 |
| 5. | <ul style="list-style-type: none"> • Rajasthan | 15 th September 2009 |
| 6. | <ul style="list-style-type: none"> • Orissa | 16 th September 2009 |
| 7. | <ul style="list-style-type: none"> • Himachal Pradesh • Dadra & Nagar Haveli • Daman and Diu | 17 th September 2009 |
| 8. | <ul style="list-style-type: none"> • Sikkim | 22 nd September 2009 |
| 9. | <ul style="list-style-type: none"> • Meghalaya • Jharkhand | 23 rd September 2009 |
| 10. | <ul style="list-style-type: none"> • Tamil Nadu • Uttarakhand | 24 th September 2009 |
| 11. | <ul style="list-style-type: none"> • Lakshadweep | 25 th September 2009 |

| S.No | States | Project coordinator Details (Primary Responsibility) | Project coordinator Details (Secondary Responsibility) |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|
| 1. | <ul style="list-style-type: none"> • Gujarat • Maharashtra • Delhi • West Bengal • Bihar • Orissa | Mr. Nilachal Mishra 9818685834 | Ms. Uma Kotturu 9810832112 |
| 2. | <ul style="list-style-type: none"> • Karnataka • Punjab • Chandigarh • Madhya Pradesh • Jharkhand • Chhattisgarh | Mr. Anurag Johri 9899657475 | Mr. Rajat Mishra 9958867347 |
| 3. | <ul style="list-style-type: none"> • Andhra Pradesh • Tamil Nadu • Puducherry • Kerala • Andaman and Nicobar Island • Mizoram | Mr. Tharakeswar Dhurjati 9000202203 | Mr. Ashok Kumar 9810704269 |
| 4. | <ul style="list-style-type: none"> • Haryana • Himachal Pradesh • Jammu and Kashmir • Rajasthan • Uttarakhand • Uttar Pradesh | Mr. Rajat Mishra 9958867347 | Mr. Anurag Johri 9899657475 |
| 5. | <ul style="list-style-type: none"> • Manipur • Nagaland • Sikkim • Tripura • Meghalaya • Lakshadweep | Mr. Ashok Kumar 9810704269 | Mr. Tharakeswar Dhurjati 9000202203 |
| 6. | <ul style="list-style-type: none"> • Assam • Dadar and Nagar Haveli • Daman and Diu • Goa • Arunachal Pradesh | Ms. Uma Kotturu 9810832112 | Mr. Nilachal Mishra 9818685834 |

| | | | |
|--|--------------------------------------------------------------------------------------------------|--------------------|--|
| | Minutes of the Workshops held on 20th August & 24th August 2009 | Meeting No. 01, 02 | |
| | | | |

| | |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject | Workshop of CCTNS State nodal officers |
| Date | 20 th August 2009, 24 th August 2009 |
| Location | National Crime Record Bureau, New Delhi |
| Agenda | Discussion on the following items: 1. Implementation guidelines to States 2. Capacity Building guidelines 3. Model RFP to States for selecting System Integrators 4. Discussion on extract of various modules of CCTNS to finalize FRS 5. Networking of all police stations 6. State Plans and fund allocation 7. Any other item with permission of the chair |
| Schedule | 10.30 am – 3.30 pm |

| Meeting Participants | Absentees |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Shri. Rajiv Mathur, Director General, NCRB • Shri. N.S.Kalsi, Joint Secretary (CS), MHA • Dr. Praveen Kumari Singh, Director (SR) • Mr. P.R.K.Naidu, Jt. Director , NCRB • Mr. T Krishna Prasad IG, Andhra Pradesh • Mr. R K Vij IGP, Chhattisgarh • Mr. K Selvaraj IGP, Personnel & Telecom Haryana • Mr. Sanjay Sahay IGP, Karnataka • Mr. Tomin Thachankary IG, Kerala • Mr. Zanbemo Lotha , IGP CB/NPTO, Nagaland • Mr. A Ponnuchamy IGP SCRB, Rajasthan • Mr. Jitender Rana , AIG Wireless, Bihar • Mr. Yoginder Kaul , DIG Crime, Jammu & Kashmir • Mr. Paramjit Singh Gill , DIG, Punjab • Mr. Mahavir Singh, DIG, Chandigarh • Mr. Muktesh Chander, Addtl CP Traffic, Delhi • Mr. K Kumarswamy , Director SCRB, Gujarat • Mr. SP Srivastava , ADG Phq, Uttar Pradesh • Dr. Anirban Ray, SP SCRB, West Bengal • Mr. A K Chand Sikkim • Mr. N Gnanasambarandan, SP, Dadra & Nagar Haveli • Mr. O C Thakur, IGP CID, Himachal Pradesh • Mr. Parvez Hayat, IGP (Police Mod), Camp Delhi, Jharkhand | <ul style="list-style-type: none"> • Nodal officer, Assam • Nodal officer, Maharashtra • Nodal officer, Arunachal Pradesh • Nodal officer, Tripura • Nodal officer, Goa • Nodal officer, Andaman & Nicobar Islands • Nodal Officer, Mizoram • Nodal Officer, Puducherry |

| | | |
|--|--------------------------------------------------------------------------------------------------|--------------------|
| | Minutes of the Workshops held on 20th August & 24th August 2009 | Meeting No. 01, 02 |
|--|--------------------------------------------------------------------------------------------------|--------------------|

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <ul style="list-style-type: none"> • Mr. Ranvir Singh, SP, Lakshadweep • Mr. Purushottam Sharma, IGP SCRB, Bhopal • Mr. L M Khaute, IGP (Int), Manipur • Mr. A K Mathur, Addl DGP CID, Meghalaya • Mr. S S Hansdah, Director, SCRB, Orissa • Mr. M K Jha, IG SCRB, Tamil Nadu • Mr. G C Pant, DIG Police Telecom, Uttarakhand • NCRB officials • Central Project Management Consultant Team <ul style="list-style-type: none"> ○ Rita Gupta ○ Rajat Garg ○ Nilachal Mishra ○ Rajat Mishra ○ Ashok Kumar ○ Anurag Johri ○ Uma Kotturu | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

Discussions, Decisions & Observations

| | |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Welcome Note by Director General, NCRB. |
| 2. | <p>Joint Secretary (CS) MHA provided the status of overall project progress, which included:</p> <ul style="list-style-type: none"> • Project approval by cabinet on 23 June 2009 and by Planning Commission on 8th July, 2009. • Letters regarding funds allocated sent to the States on 21 July 2009 • Project plans submitted by the States examined, evaluated and the discrepancies have been documented • EOI Responses from 20 Large/ Medium IT firms have been received for selection of Software Development Agency for development of CCTNS application software(CAS) ✓ • EOI response evaluation is in progress and detailed RFP will be issued to the shortlisted companies by next week • The MoU to be signed between the GOI and State Governments has been submitted to the hon'ble Home Minister, Govt. of India for approval. |
| 3. | <p>Central Project Management Consultant(CPMC) team gave a detailed presentation, which covered the following sections:</p> <ul style="list-style-type: none"> • CCTNS Project progress at the Center and the States • Discussion on the following guidelines/documents: <ul style="list-style-type: none"> ○ Implementation Guidelines to States ○ Capacity Building Guidelines ○ Center State MoU ○ Functional Requirement Specification ○ Guideline for State Project Management Consultant(SPMC) ○ Model RFP for selection of System Integrator(SI) ○ Project Implementation and Monitoring report • Communication Plan • Roles and responsibilities of State level committees |

RFP - Request for Proposal
SDA - state designated Agency
SPMC - State Project Management Consultant
SI - System Integrator
PIM - Project Implementation & Monitoring

Minutes of the Workshops held on 20th August &
24th August 2009

Meeting No. 01. 02

| | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ul style="list-style-type: none"> • Copy of the presentation enclosed for ready reference. |
| 4. | <p>It was mentioned during the workshop that there were delays in the communications regarding the CCTNS implementation from the centre to the nodal officers, because the copies of the communications were not being sent to them directly. Therefore, it was decided that all communications from the centre will also be marked to the State nodal officers including the communication sent in since 1st April, 2009.</p> <p>It was also decided that for ensuring security, continuity and uniformity a separate email id for each of the State nodal officer will be created as <u>cctns_<statename>@ncrb.nic.in</u>. This would ensure regular correspondence and continuity of communication in case of change in nodal officers. Group ID's for the States(<u>cctns_states@ncrb.nic.in</u>) and UTs (<u>cctns_UTs@ncrb.nic.in</u>) will also be created</p> <p>Additionally single email id for the Central team has been created <u>projectcctns@ncrb.nic.in</u> (for consultants), <u>cctns_ncrb@ncrb.nic.in</u> (for ncrb team) where queries/ clarifications can be mailed by the States. All queries will be addressed by the central team within 48 hours. It was also decided to create <u>cctns_mha@ncrb.nic.in</u></p> |
| 5. | <p>As requested by the States, it was agreed that for the selection of State Project Management Consultants(SPMC), the States can choose for one of the following options:</p> <ul style="list-style-type: none"> • Empanelment of the consultants will be done at the Centre as per the request of the State representatives. A list of empanelled consultants will be sent to the States based on which the States may select any one of the empanelled consultants. • A model RFP will be provided by the centre based on which the States can conduct the tendering process to select the SPMC. |
| 6. | <p>It was discussed during the meeting that since different States are at different level of ICT implementation/ enablement, there is a need to consider this aspect during the finalisation of the implementation roadmap.</p> <p>Therefore it was decided that five States (Andhra Pradesh, Gujarat, Karnataka, Maharashtra and Punjab) will provide a proposal, the format for which is provided in Annexure I</p> <p>These proposals would be submitted to MHA & NCRB by 31st August 2009. Following which the central team would examine these proposals and a meeting would be held on 8th September 2009 to discuss the same with these five States.</p> |
| 7. | <p>It was mentioned that the proposed MoU between MHA and the States is in accordance with MoUs undertaken, in the past, for various other MMPs of NeGP. It was emphasized that proposed MoU would facilitate in documenting the responsibilities for the Center and State and is also mandatory for release of funds. The competent authority for signing the MoU on behalf of the State is normally the Home Secretary or Chief Secretary of the State.</p> |
| 8. | <p>It was also agreed during the meeting that Head of the Department (Police), should be also be member part of the Apex Committee, which will overall monitor and review the progress of the project in the State</p> |
| 9. | <p>It was also discussed that State Project Management Unit (SPMU) to be established in the states will be reporting to the empowered committee created in the States</p> |
| 10. | <p>Further, it was agreed that provision of domain experts is a State responsibility.</p> |
| 11. | <p>It was also decided that VSAT connectivity would be provided for the following two scenarios</p> <ul style="list-style-type: none"> • Naxal infested area where no other type of connectivity is feasible due to security reasons • Areas where BSNL certifies that only VSAT connectivity can be provided |

| | | |
|--------------------------------------------------------------------------------------------------|--|--------------------|
| Minutes of the Workshops held on 20th August & 24th August 2009 | | Meeting No. 01, 02 |
| | | |

| | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | . The list of VSAT connectivity points proposed by BSNL would be shared with the States. |
| 12. | The following entities were added for funding under the CCTNS scheme: <ul style="list-style-type: none"> • 6 border check posts in Sikkim since these were functioning as Police Stations and authorized to register cases. • One more head quarter (Jammu and Srinagar) in Jammu and Kashmir to be added • Every State can include one special branch under CCTNS. |
| 13. | Following State wise information was also shared with the States: <ul style="list-style-type: none"> • Unit Cost as per DPR Circulated by GOI (In Rs Lakhs) • Number of Units as indicated in the State Plan • Item wise Funds permissible under the Project in 2009-2012 as per DPR approved by CCEA (in Lakhs) • Item wise Funds Permissible in the 1st Year (2009-2010) of the project as per criteria specified • Head wise Maximum Funds Permissible as per DPR (in Lakhs) for the Entire Project Duration • Maximum Funds which could be allotted to the state under this head as per the DPR of GOI (in Lakhs) for Year 1 (2009-2010) • Funds Demanded by the State as per the State Plan submitted for Year 1 (2009-10) (In Rs Lakhs) • Maximum Funds which could be allotted to the state under this head in view of the demand of the State & DPR norms of GOI (in Lakhs) for Year 1 (2009-2010) • Remarks |
| 14. | It was discussed during the meeting and agreed upon that the state of Tamil Nadu can utilize the services of ELCOT (Electronics Corporation of Tamil Nadu Ltd.) for the job of State Project management Consultant (SPMC). |
| 15. | It was decided to create the bank account as "CCTNS Project – <StateName>" |
| 16. | It was decided to issue fresh notice to the absent states for the meeting on 24.08.2009 |

| Action Items | Responsibility | Due Date | Status |
|----------------------------------------------------------------------------------------------------|-------------------------|------------------------------|--------|
| 1. Proposed MoU to be send to the States | MHA | 25 th August 2009 | |
| 2. Suggestions on FRS to be sent by the States | State/UT Nodal Officers | 25 th August 2009 | |
| 3. Release of RFP for the selection of SDA | CPMC | 25 th August 2009 | |
| 4. NeGP Implementation Guidelines to be sent to States | MHA | 25 th August 2009 | |
| 5. Creation of State E-mail & other IDs with the following format cctns_<StateName>@ncrb.nic.in | NCRB | 25 th August 2009 | |
| 6. Addition of pre-qualification in model RFP for the selection of SI | CPMC | 28 th August,2009 | |

| | | | |
|--|--------------------------------------------------------------------------------------------------|--------------------|--|
| | Minutes of the Workshops held on 20th August & 24th August 2009 | Meeting No. 01, 02 | |
| | | | |

| | | | |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------------|
| 7. | Revised State plans (2009-10) to be sent by States | State/UT Nodal Officers | 31 st August 2009 |
| 8. | Submission of detailed proposals commensurate with the Gol guidelines by Advance States (these are the states which have already established Police Station level ICT Infrastructure at the State level) | State Nodal Officers | 31 st August 2009 |
| 9. | Meeting between Gol and State of Madhya Pradesh for discussion on implementation and capacity building strategy | State Nodal Officer | 1 st September 2009 |
| 10. | Release of EOI for central empanelment for consultants | CPMC | 4 th September 2009 |
| 11. | Meeting proposal discussion <ul style="list-style-type: none"> • Andhra Pradesh • Gujarat • Karnataka • Maharastra • Punjab | State Nodal Officers | 8 th September 2009 |
| 12. | Meeting between Gol and State of Manipur for discussion on implementation and capacity building strategy | State Nodal Officer | 9 th September 2009 |
| 13. | Meeting between Gol and following States/UTs for discussion on implementation and capacity building strategy (first 4 states in F/N and last 4 in the A/N) <ul style="list-style-type: none"> • Jammu & Kashmir • Chandigarh • Delhi • Kerala • Chattisgarh • Uttar Pradesh • West Bengal • Bihar | State/UT Nodal Officers | 10 th September 2009 |
| 14. | Meeting between Gol and State of Rajasthan for discussion on implementation and capacity building strategy | State Nodal Officer | 15 th September 2009 |
| 15. | Meeting between Gol and State of Orissa for discussion on implementation and capacity building strategy | State Nodal Officer | 16 th September 2009 |

| | | | |
|--|--------------------------------------------------------------------------------------------------|--------------------|--|
| | Minutes of the Workshops held on 20th August & 24th August 2009 | Meeting No. 01, 02 | |
| | | | |

| | | | |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| 16. | Meeting between Gol and following States/UTs for discussion on implementation and capacity building strategy <ul style="list-style-type: none"> • Himachal Pradesh • Dadra & Nagar Haveli • Daman and Diu | State/UT Nodal Officer | 17 th September 2009 |
| 17. | Meeting between Gol and State of Sikkim for discussion on implementation strategy and capacity building strategy | State Nodal Officer | 22 nd September 2009 |
| 18. | Meeting between Gol and following States for discussion on implementation and capacity building strategy <ul style="list-style-type: none"> • Meghalaya • Jharkhand | State Nodal Officer | 23 rd September 2009 |
| 19. | Meeting between Gol and following States for discussion on implementation and capacity building strategy <ul style="list-style-type: none"> • Tamil Nadu • Uttarakhand | State Nodal Officer | 24 th September 2009 |
| 20. | Meeting between Gol and Union Territory of Lakshadweep for discussion on implementation strategy and capacity building strategy | Nodal Officer | 25 th September 2009 |
| 21. | Regional Workshops on CCTNS implementation to be held in the following locations <ul style="list-style-type: none"> • Uttar Pradesh at Lucknow – States/UT (UP, Madhya Pradesh, Bihar, Jharkhand, Orissa, Chattisgarh, Uttarakhand) • Gujarat at Ahemdabad – States/UT (Gujarat, Maharastra, Dadar and Nagar Haveli, Daman and Diu, Goa) • Chandigarh – States/UT (Chandigarh Punjab, Haryana, Rajasthan, Himachal Pradesh, J&K, Delhi) • Karnataka at Bangalore – States/UT (Karnataka, Andhra Pradesh, Anadaman and Nicobar Island, Karnataka, Kerala, Lakshadweep, Puducherry, Tamil Nadu) • West Bengal at Kolkata – States (Assam, Manipur, Mizoram, Nagaland, Sikkim, Tripura, Meghalaya, Arunachal Pradesh) | State Nodal officers of <ul style="list-style-type: none"> • Uttar Pradesh • Gujarat • Chandigarh • Karnataka • West Bengal | After 15 th September (Dates to be decided) |

| | | |
|--|--------------------------------------------------------------------------------------------------|--------------------|
| | Minutes of the Workshops held on 20th August & 24th August 2009 | Meeting No. 01, 02 |
| | | |

Annexure I

The following topics should be covered in the proposal to be submitted by advanced states by 31st August 2009 -

Section I – Details of the current ICT implementation in Police

1. Project objectives and outcomes
2. Details of the implementation (Time taken, how many districts, police stations, higher offices, users, functions/services and current service levels if any?)
3. Existing Governance structure and Monitoring and Evaluation mechanisms
4. Details of the outcomes of the implementation (to what extent the implementation has succeeded, how many active users, how much data is getting created, how is the data being utilized by the end-users, any other criteria by which the implementation can be judged)
5. Details of the application (Functionality Overview, Technology Overview, Deployment Platforms, FRS/SRS, standards...)
6. Is the application centralized?
7. Details of the Process Re-engineering and data standardization carried out
8. Details of implemented initiatives (capacity Building, client side infrastructure, sever-side infrastructure, connectivity, undertaken)
9. Key issues and challenges faced during implementation and Learning's and suggestions which could be used by other States during implementation
10. Details regarding the existing consultants and application vendors used for implementation
11. Details on any Detailed Project Report submitted or currently prepared?


Section II - Details regarding the proposed CCTNS plan for the State

1. Project objectives and outcomes in accordance to the GoI objectives of ensuring a minimum level of citizen services provided in the implementation Guidelines
2. Proposed additional services and the service levels to be achieved
3. Agreement for data sharing with NCRB and 7 IIFS in the prescribed formats provided by NCRB/MHA
4. The proposal should be in conformance to the requirements specified in the Detailed Project report(DPR) provided by the State
5. Details of the required ICT Infrastructure with justification
6. Functionalities of the proposed application modules. Please provide the FRS/SRS for the proposed application
7. Details regarding interfaces with the external entities
8. Details regarding how the API's provided by Centre /MHA will be used for data sharing
9. Capacity building initiatives to be undertaken
10. Year-wise fund requirements within the limit specified by GOI

| | | | |
|--|--------------------------------------------------------------------------------------------------|--------------------|--|
| | Minutes of the Workshops held on 20th August & 24th August 2009 | Meeting No. 01, 02 | |
| | | | |

11. Proposed Governance structure for implementing the project
12. Project implementation plan with timelines

CCTNS Puducherry

From: projectcctns
To: CCTNS_Puducherry
Cc: 'ns.kalsi@nic.in'; 'prknaidu_ips@yahoo.co.in'; 'nskalsi@gmail.com'
Subject: FW: D.O. No. 222011/14/2009-SR (CCTNS), dated July 21st 2009
Attachments:  Puducherry.pdf(987KB)

ent: Wed 9/16/2009 12:30 PM

Sir,

This is in reference to the letter D.O. No. 222011/14/2009-SR (CCTNS), dated July 21st, 2009 from Joint Secretary, Ministry of Home affairs regarding the release of funds for installment of central funds to the States and Union Territories for the year 2009-10 onwards. The letter details the activities that need to be conducted by the states.

A soft copy of the above mentioned letter is attached with this mail for your reference.

Regards
CCTNS Project Team
<< Puducherry.pdf >>

SECRETARY GENERAL (S.G.)
Office 6700
JOINT SECRETARY (CS)
Tel: 22290000
Fax: 22292075



Minister of Home Affairs
Office 6700
Tel: 22290000
Fax: 22292075

Minister, Police, Government of TNS

Dear Sir,

Kindly refer to my earlier D.O. letter of even number dated 22.07.09. The project has been approved by the CIPA as well as the Planning Committee released for the year 2009-10. CCTNS being a 100% centrally funded scheme and Union Territories with the required funding to run the project up to 2011-12 and beyond the 11th Plan period the State Government's project.

I am pleased to inform you that MHA is releasing the first tranche under the CCTNS scheme to States and UTs for the year 2009-10. The work that are to be initiated at the earliest:

1. Engagement of a State Project Management Consultant (S-PMC) State Governments and Police Departments are planning and it is recommended that they engage the services of a State Project Management Consultant. Among other things, the S-PMC would assist the States in:
 - a. Planning the program implementation and roll-out at a State level
 - b. Carrying out a detailed systems study in the state and preparing a Detailed Project Report at the State level
 - c. Customizing the model Request for Proposal (RFP) that has been approved for identifying the State-level Systems Integrator (SI) of CCTNS in States; and assisting States in the bid process roll-out of SI
 - d. Creating the Functional Requirement Specification (FRS) for CCTNS Core Application Software (CAS) and other applications planned at the State level. The FRS of CCTNS provided to you by NCBB has already been sent to you by MHA
 - e. Other consulting assistance required by the states through the S-PMCFor details on the scope and role of S-PMC, please refer to the "Implementation Guidelines to States" that was shared with the States in the aforesaid letter dated 15th July 2009.
2. Strengthening of training infrastructure in States: Necessary infrastructure is supposed to be augmented at various levels including Central, Regional Police Computer Training Centres (RPMCTCs), Police Training Recruits Training Centres (RTCs) for inculcating regular training on

computer applications. The States are requested to submit the details of the infrastructure to be strengthened to the S-PMC at the earliest.

Yours faithfully,
Secretary General

Minister of Home Affairs

Minister of Police, Government of TNS

Minister of Home Affairs

Minister of Police, Government of TNS

Minister of Home Affairs

Minister of Police, Government of TNS

level training on CCNS, change management, etc. The fund would include additional computers, computer peripherals and projectors. For details, please refer to the document titled "Capacity Building of Police Personnel Infrastructure" which was shared with States as an annexure to the aforesaid letter.

3. Capacity Building of Police Personnel Infrastructure: This would include material and designing the training program on "Creating Awareness and Development of Basic Computer Skill" and the details for more details, please refer to the document titled "Capacity Building of Police Personnel Infrastructure" which was shared with States as an annexure to the aforesaid letter dated 11.07.2009.

I am further pleased to inform you that for the above purposes, funds for the year 2009-10 under the heads as per the table below:

| Expenditure Head | Percentage of the Total Allocation |
|---------------------------------------------------------------------|------------------------------------|
| 5-PMIC | 25% |
| Capacity Building for Strengthening of Institutions' Infrastructure | 100% |
| Capacity Building (Personnel Training) | 10% |
| Total Amount | 72.60% |

The allocated funds would be released subject to fulfilment of the following:

- i. The state would enter into an MoU with GOI by signing Understanding (MoU) document proposed by GOI, and duly countersignatures from MHA and the State Government. The MoU is attached herewith.
- ii. Institute an Implementation & Governance Mechanism (Committee, State Empowered Committee, State Mission, etc.) in line with the guidelines provided by MHA and a guideline on "State Empowered Committee Projects". The States are requested to provide the composition of the committee/committee members of the MoU.
- iii. Identification of a "State Designated Agency" to act as a channel for the funds from GOI to states. The States are requested to inform the "State Designated Agency" if they have not already done so. If a separate society for this purpose; even an existing one is available, it may be used for this purpose.
- iv. The states will provide the bank account number of SDA for the funds to BCRB.

Further, the details of the fund would be shared with the States by way of a separate letter, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

The States are requested to provide the details of the fund utilization to the BCRB, which is being shared with you for their information.

You are kindly requested to intimate the required details to MChD to receive the 1st instalment of funds in the month of June at the earliest.

With regards,

(Signature)
Chief Secretary
Government of Puducherry

Shri R. Chandramohan,
Chief Secretary,
Government of Puducherry,
Puducherry.
PUDUCHERRY