

Government of India
Ministry of Home Affairs

North Block, New Delhi.
Dated the 17th September, 2009.

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23 Sep 2009
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1. Sh. Rakesh Mehra, CS, Delhi
2. Shri Pradip Mehra, Adviser to the Administrator of UT of Chandigarh, Chandigarh.
3. Shri Vivek Rao, Chief Secretary, UT of A & N Islands, Port Blaire.
4. Shri R. Chandra Mohan, Chief Secretary, UT of Puducherry, Puducherry
5. Shri Y.S. Dadwal, Commissioner of Police, Police Headquarters, New Delhi.
6. Shri Satya Gopal, Administrator, UTs of Daman & Diu and Dadra & Nagar Haveli, Moti Daman/Silvassa.
7. Shri J.K. Dadoo, Administrator, UT of Lakshadweep, Kavaratti.

Subject: Crime and Criminal Tracking Network and System (CCTNS) Project.

Sir,

The Government of India has launched a Plan Scheme named Crime and Criminal Tracking Network System (CCNS) with a provision of Rs. 2000 crore during 11th Plan. The project aims to establish a countrywide network covering almost all the 14000 Police Stations and about 6000 other higher offices.

The matter regarding implementation of the Scheme in UTs has been examined and following has been decided:

A. State/UT Apex Committee

(1) The composition of State Apex Committee for Delhi Police will be as follows:

- | | |
|---|---------------|
| (i) Joint Secretary (UT) | - Chairperson |
| (ii) Pr. Secretary (Home), GNCTD | - Member |
| (iii) Spl. CP (Admin.), Delhi Police | - Member |
| (iv) Representative of (IT) Department, GNCTD | - Member |
| (v) Representative of NCRB/NIC | - Member |
| (vi) Joint CP, Crime, DP | - Convener |

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(vi) Two more Members – one each from the field of IT and Telecom respectively to be co-opted.

(II) The composition of State Apex Committee for all UTs other than Delhi will be as follows:

- | | |
|---|---------------|
| (i) Joint Secretary (UT) | - Chairperson |
| (ii) Administrator Lakshadweep, DDDNH, | - Members |
| (iii) CS, Puducherry (also I/C of Home) HS,
Chandigarh and AN | - Members |
| (iv) One Representative of NIC/SCRB/CCTNS
from two UTs (in rotation) | - Member |
| v) Director (ANL), UT Division MHA | - Convener |

(vii) Two more Member – one each from the field of IT and Telecom respectively to be co-opted.

Term of Reference for the State Apex Committees

1. Review the progress of project.
2. Monitor the utilization of funds.
3. Issue of Policy Directions.
4. Issue of Guidelines etc.

The above Committees will meet twice a year.

B. State/UT Empowered Committee for UTs

(I) State Empowered Committee for Delhi

The composition of State Empowered Committee for Delhi Police is as follows:

- | | |
|--|---------------|
| (i) CP, Delhi | - Chairperson |
| (ii) The Head of SCRB of DP | - Member |
| (iii) Representative of N/SCRB | - Member |
| (iv) Secretary (Home) of GNCTD | - Member |
| (v) Jt CP Crime/ Special cell & Headquarters in DP | - Member |
| (vi) Director/DS (Delhi) MHA | - Member |
| (vii) Director/DS (SR), MHA | - Member |
| (viii) Spl. CP, Delhi | - Convener |

(ix) Any other member to be co-opted as necessary. - Member

(II) State Empowered Committee in each UT other than Delhi

The composition of State Empowered Committee in GNCTD is as follows:

- i) Administrator/ Advisor/ Chief Secretary of UT as applicable - Chairperson
- ii) Finance Secretary/ Home Secretary of UT - Member
- iii) SCRB/NIC/IT Department representative of UT - Member
- iv) Chief of Police of the UT (IG/ DIG/ SP) - Convener
- v) Director/DS (SR), MHA - Member
- vi) Any other members to be co-opted as necessary. - Member

Term of Reference for the State Empowered Committees

1. Allocation of funds.
2. Approval of BPR (Business Process Re-engineering) proposals.
3. Sanction for various project components, as may be specified, including the Hardware/Software procurement.
4. Approval of various functionalities to be covered in the Project.
5. Review the progress of the project.
6. Ensure proper Training arrangements.
7. Ensure deployment of appropriate hand-holding personnel.
8. Other important policy and procedural issues.
9. Guidance to State/District Mission Teams.

The above Committees will meet once every quarter.

C. State/UT Mission Team and Districts Mission Team

(I) For all UTs other than Delhi

The State Mission Team and District Mission Team shall be rolled into one in respect of all UTs, other than Delhi and shall be headed by the Chief of Police. He may constitute his own Committee as per need and propose the same to the Ministry of Home Affairs. These Committees must have a representative of NCRB.

(II) For Delhi

It would be headed by DCP of the concerned district, with DCTB, DIO of NIC and the representative of NCRB as members.

C. Term of Reference for the State/UT Mission Team and Districts Mission Teams

1. Operational responsibility for the project.
2. Formulating project proposals.
3. Getting sanction of GoI for various projects.
4. Hardware roll-out and operationalisation.
5. Co-ordination with various agencies.
6. Resolution of all software-related issues, including customization.
7. Resolution of all other issues hindering the Project Progress.
8. Any other decision to ensure speedy implementation of the project.
9. Assist the State Apex and Empowered Committees.
10. Prepare District Project Proposal.
11. Ensure proper Roll-out of the Project in each selected Police Station.
12. Ensure hardware and software installation and operationalisation of the Project.
13. Training of all police personnel in the District.
14. Site preparation and availability of all utilities.
15. Ensure separate account keeping for the Project.
16. Appointment and proper utilization of hand-holding personnel.

The above Committees will meet once a month.

3. All the UTs/Delhi Police are requested to take further action in the matter immediately.

Yours faithfully,



(A.K. Saxena)

Director (Delhi)

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