



**R.O.C. No.75085A/2023/Comp3**

**Through e-Mail only**

**Date:30.08.2023**

From

S. Ganapathisamy, B.A., B.L.,  
Registrar (IT-cum-Statistics),  
High Court, Madras – 104.

To

1. The Principal Judge, City Civil Court, Chennai,
2. All the Principal District Judges/ District Judges in the State of Tamil Nadu,
3. The Chief Judge, U.T. of Puducherry. (w.e.)

Sir/Madam,

Sub: e-Courts Project – Filing of Charge Sheet through e-Filing mandatorily to the Police Stations in the State of Tamil Nadu and U.T. of Puducherry and extension of mandatory e-filing to the Courts dealing with Criminal Appeal and Criminal Revision in the District Judiciary – Standard Operating Procedure for Courts– Forwarded - Requested to take necessary action – Regarding.

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I am to state that the High Court has notified that the filing of Charge Sheet by the Police Stations in the State of Tamil Nadu and U.T. of Puducherry is made mandatory through e-Filing and the facility of mandatory e-filing of cases is extended to the Courts dealing with Criminal Appeal and Criminal Revision in the District Judiciary and has also prepared a Standard Operating Procedure for Courts for effective implementation of the same.

In this regard, I am to enclose herewith the copy of the Standard Operating Procedure (SOP) for Courts and request your goodselves to follow the procedure while accepting the Charge Sheet through e-filing portal.

Yours faithfully,

**Registrar (IT-cum-Statistics)**